



James L. & Dorothy H. Dewar
COLLEGE of EDUCATION
& HUMAN SERVICES
VALDOSTA STATE UNIVERSITY

Department of Library and Information Studies
MLIS 7260 – Leadership in Libraries & Information Centers
SUMMER 2024
Three Semester Hours

INSTRUCTOR INFORMATION

Linda R. Most, MSLIS, MA, PhD.

lrmost@valdosta.edu

Office Hours: Phone or Teams Chat by appointment

COURSE DESCRIPTION

Prerequisite or co-requisite: MLIS 7200 or consent of the instructor.

An introduction to leadership theory, principles, and practices. The course provides an overview of the relationship between leadership theory and the effective practice of leadership as well as an understanding of the competencies required of effective leaders in today's libraries and information organizations.

TEXTBOOKS / RESOURCE MATERIALS

REQUIRED TEXT

Padilla, A. (2013). *Leadership: Leaders, Followers, Environments*. 1st edition. Wiley. ISBN 978-0-470-90720-7 (pbk.)

OR

Lunsford, L.G. and Padilla, A. (2022). *Leadership: Leaders, Followers, Environments*. 2nd edition. World Scientific. ISBN 9789811262500 (pbk.)

(Both editions of this book are available in e-book format which is acceptable for this course.)

Please familiarize yourself with the VSU policy that prohibits the use of the Interlibrary Loan service for obtaining textbooks at <https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/documents/MLISPolicyonILLRequestsforTextbooks.pdf>.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to meet these Student Learning Outcomes (SLOs). The SLOs are aligned with MLS program objectives (<https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/>):

SLO 1. Discuss the theoretical concepts and principles of leadership.

(ALA Core Competences 7, 8 MLIS 1,4)

SLO 2. Discuss the practical side of leadership skills in libraries and information centers.

(ALA Core Competences 7, 8, MLIS 1,4)

SLO 3. Discuss competencies of effective leadership in libraries and information centers.

(ALA Core Competences 7, 8, MLIS 1,4)

SLO 4. Discuss key leadership traits and the impact on followers.

(ALA Core Competence 6, MLIS 3,)

SLO 5. Incorporate knowledge of leadership ethics.

(ALA Core Competences 4,7, MLIS 1,4)

SLO 6. Use relevant documentation and citation tools.

(ALA Core Competence 3, MLIS 3)

COURSE ACTIVITIES/ASSIGNMENTS/REQUIREMENTS

Leadership Discussion Activities: (40 points; 4 assignments 10 points each)

Leadership topics with associated activities from your readings will be assigned during the semester. *Full details for completing the learning activities are found in the Leadership Learning Activities Document in the Course Documents folder.* Other posts involving interacting with the instructor and your classmates will be announced.

Leadership Project (Interview & Essay): (30 points)

You will choose an individual you consider a professional leader and arrange an interview to gain information you will share with this class in a presentation. The content of the interview will focus on the individual's leadership skills and why you have chosen him/her as a leadership model applicable to leadership in library and informational science. *Full instructions for this assignment are found in the Leadership Project Instructional Document in the Course Documents folder.*

Leadership Project (Presentation & Reflection): (25/5 points)

You will introduce the leader you interviewed in a presentation to the class via a recorded PowerPoint presentation. *Full instructions for this assignment are found in the Leadership Project Instructional Document in the Course Documents folder.*

SUBMITTING ASSIGNMENTS

All written work must be submitted as attachments to the assignment modules in the BlazeView course website using Word formats (.doc or .docx suffixes only). All written work file names should begin with your last name and first initial and include the assignment name as the file name, for example: Baker_G_tour.docx The university's Information Technology department provides step-by-step guides on how to use VSU's e-mail system and other resources. The IT Help Desk is at <http://ww2.valdosta.edu/helpdesk/index.shtml> Their telephone hotline is 229-245-4357.

LATE SUBMISSIONS, MISSED ASSIGNMENTS, & MAKE UP ASSIGNMENTS

All course work is due inside BlazeView on the date and time indicated on the course

calendar. Any exception without penalties must be negotiated in advance. Technological crises are not acceptable excuses for submitting work late unless BlazeView is down at the time the work is due.

Because this is a summer II seven-week course, there is no time for late work or make-up assignments. Any requests for extensions must be submitted before the assignment is due.

MLIS PROGRAM E-PORTFOLIO REQUIREMENT

An E-Portfolio is required for graduation by all students. Details may be found on the department website. Assignments from this course that you might consider including in your portfolio include the Leadership Project paper or the recorded presentation.

COURSE GRADES

Course grades will be awarded as follows:

Leadership Learning Activities (4 topics)	40 points
Leadership Project Interview/Essay	30 points
Interview Project Presentation and Reflection	25/5 points

Grading Scale:

Course grades will be awarded as follows:

A: 90 - 100 points	A Always satisfactory, often excellent
B: 80 - 89 points	B Mostly satisfactory, occasionally excellent
C: 70 - 79 points	C Sometimes satisfactory, often needs revisions
D: 60 - 69 points	D Rarely satisfactory, often perfunctory, late or missing
F: fewer than 60 points	F Lacking even an attempt to learn or do, dishonesty, plagiarism

NO grade below a C will be credited toward a VSU graduate degree. To be eligible to receive an A for the course a student must complete every assignment.

An overall grade of zero can be assigned to an entire paper or project if the instructor determines that its contents, or parts of its contents, were completed by a second party or copied into a paper or project from a source without proper citation. Noncompliance with rules on appropriate use of resources will result in zero credit for those parts of the assignment affected. If you are unsure about the parameters for an assignment, ask for clarification.

ATTENDANCE POLICY

VSU requires that you attend class in the first week. Students will use the relevant discussion forum introduce themselves to their classmates, state where they are in the MLIS program, and other information. All course activities will be conducted through BlazeVIEW and/or other platform(s) as designated by the instructor. Course content is delivered asynchronously according to the course calendar. It is your responsibility to participate in all course activities and submit assignments on time. It is in your best interest to log into the course at least several times each week (daily is best) to check announcements, discussion board posts, and emails.

Synchronous online chat sessions may be scheduled in consultation with the students.

COMMUNICATION

Communication will be conducted through BlazeVIEW email, postings and replies in the discussion board, and/or BlazeVIEW announcements. Check these areas at least several times per week (daily is recommended) as you are responsible for knowing all information communicated through these channels.

VSU requires that all correspondence between the student and the instructor be conducted through official university channels. To that end, all email correspondence related to this course is to be sent using the email client built into the BlazeVIEW course website. For other correspondence with any VSU faculty members or administrative offices, please use your VSU email account.

PROFESSIONALISM

The Department of Library and Information Studies expects you to pursue your academic endeavors and conduct yourself in a professional and ethical manner. All work submitted in the course must represent your own efforts. Cite sources and include reference information. You should communicate in a professional manner in both speech and writing and maintain a professional attitude, being respectful to others and their viewpoints. Exercise an awareness of the pervasiveness of the online environment and strive to maintain a professional online presence.

ACADEMIC INTEGRITY

You are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct (<https://www.valdosta.edu/administration/student-affairs/student-conduct-office/student-handbook.php>) and the COEHS Policy Statement of Plagiarism (<https://www.valdosta.edu/colleges/education/deans-office/policy-statement-of-plagiarism.php>). All students are expected to do their own work and to uphold a high standard of academic ethics. Consequences for acts of academic dishonesty are detailed in the COEHS Policy Statement of Plagiarism.

VSU's Academic Student Conduct Code states that "no student shall engage in plagiarism, which is presenting the words or ideas of another person as if they were the student's own." Content generated by an Artificial Intelligence third-party service or site (AI-generated content) without proper citation is another form of plagiarism. If you are unsure about whether something may be plagiarism or another form of academic dishonesty, please reach out to me as soon as possible.

For more information, visit Academic Honesty at VSU (<https://www.valdosta.edu/academics/academic-affairs/academic-honesty-at-vsuhp>).

STUDENT OPINION OF INSTRUCTION SURVEY (SOI)

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an

email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage (<https://www.valdosta.edu/academics/academic-affairs/sois/>).

NON-DISCRIMINATION AND TITLE IX STATEMENT

Valdosta State University (VSU) upholds all applicable laws and policies regarding discrimination on the basis of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. The University prohibits specific forms of behavior that violate Title IX of the Education Amendments of 1972. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities that receive federal funding. VSU considers sex discrimination in any form to be a serious offense. Title IX refers to all forms of sex discrimination committed against others, including but not limited to: sexual harassment, sexual assault, sexual misconduct, and sexual violence by other employees, students or third parties and gender inequity or unfair treatment based on an individual’s sex/gender. The designated Title IX Coordinator for VSU is Mr. Darius Thomas. To view the full policy or to report an incident visit: <https://www.valdosta.edu/administration/student-affairs/title-ix/>

ACCOMMODATION STATEMENT

Students with disabilities who are experiencing barriers in this course may contact the Access Office (<https://www.valdosta.edu/student/disability/>) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU’s Access Office or email: access@valdosta.edu. To request reasonable accommodations for pregnancy and childbirth, contact Christina Kidd, Student Conduct Coordinator at chkidd@valdosta.edu. Please note, you will be required to provide documentation from an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

Helpful Links

Technical Support (IT helpdesk)	https://www.valdosta.edu/administration/it/solutions/
Center for eLearning (support for BlazeVIEW)	https://www.valdosta.edu/academics/elearning/
Academic Support Center	https://www.valdosta.edu/asc/
Hope Connect (Mental Health Services)	https://www.valdosta.edu/administration/student-affairs/student-health/hope-connect-about.php