MFT Program Policy on Addressing Academic Difficulties

Policy Availability
This policy is available to the public via the link to Policies and Strategic Planning on the MFT website.

MFT Program Policy on Addressing Academic Difficulties
The purpose of this policy is to
1.) provide guidance to faculty helping a student who is having academic difficulties
2.) inform students about the process that faculty member will follow

Regular Faculty Review of Students Having Academic or Clinical Difficulties
To forestall students' failing out of the program, MFT faculty members the MFT faculty will conduct a once-a-month review/discussion of students who are having academic or clinical difficulties. When necessary and appropriate, a Professional Improvement Plan (PIP) will be initiated.

Professional Plan Process
The MFT Program abides by the COEHS Professional Improvement Plan (PIP) process that can be found on the COEHS website in the Resources for Faculty and Staff link.

When a student falls behind in his or her work, an MFT faculty member deems the difficulty to be of sufficient severity that the student is at risk of failing a class, he or she will meet with the student, discuss the nature of the difficulties, and together the faculty member and the student will write up a PIP.

The purpose of the PIP is to give structure to both faculty and students as they work together to address students having academic difficulties. The end goal of the PIP is to enable the student to successfully complete the requirements of the MFT program of study. This process is not intended for issues that are addressed in academic course syllabi or any other university policies (for example, Academic Honesty Policies & Procedures or Student Code of Conduct).

Relevant forms may be found by clicking on the Professional Improvement Plan (PIP) link found in Resources for Faculty and Staff.

Related Information: MFT Policy on Assessment, Grading, and Other Standards