

Job Opening – Public Safety Corporal (Patrol)

Job Opening ID: 283526

Job Posting Title: Public Safety Corporal (Patrol)

Created: 3/20/2025

Target Openings: 1

Schedule Type: Full-Time

Regular/Temporary: Regular

Shift: 12 hours, rotating days/nights

Hours: 40.00

Work Period: Weekly

Travel Percentage: Never or rarely

Proposed Salary: \$53,500

Job Summary

Supervise and participate in assigned public safety functions, including but not limited to investigative and patrol functions.

Required Experience

High school diploma and three (3) years of related work experience. Certification by the Peace Officer Standards and Training Council for the State of Georgia.

Typical Allocation of Duties:

Patrol - 25%

Patrol campus on foot and in a vehicle to detect and deter crime, to enforce campus policies, and to provide security; enforces local, state, and federal laws.

Respond to calls - 20%

Respond to calls for service from students, faculty, staff, and campus visitors and provides assistance in a variety of emergency and non-emergency settings.

Assist supervisor - 15%

Assist the supervisor in training and directing the work of personnel, in conducting uniform and equipment inspections, and in reviewing and evaluating the performance of personnel.

Provide security - 15%

Provide security for campus events and activities. Lock and unlock doors. Control traffic flow when needed.

Investigation - 15%

Investigate crimes and traffic accidents; gather evidence and interviews witnesses, victims, and suspects; prepare related reports.

Prepare reports - 10%

Prepare a variety of regular and special reports, including incident reports, and reviews reports completed by subordinates.