

Job Opening – Public Safety Officer (Patrol)

Job Opening ID: 27726

Created: 2/12/2025

Schedule Type: Full-Time

Shift: 12 hours, rotating days/nights

Work Period: Weekly

Proposed Salary: \$49,200

Job Posting Title: Public Safety Officer (Patrol)

Target Openings: Multiple

Regular/Temporary: Regular

Hours: 40.00

Travel Percentage: Never or rarely

Job Summary

Responsible for protecting life and property for Valdosta State University. Work involves prevention and detection of crimes, and for generally maintaining law and order. Work also involves patrolling assigned areas, traffic enforcement, accident reporting, and criminal investigations. Employees must exercise quick, independent, and sound judgment and display initiative in applying work methods to emergency situations which arise when superior officers are not immediately available. Work requires dedication to public service, often made difficult by emotional or physical stress of events. This position requires the incumbent to swear to and abide by the law enforcement oath of office as well as to adhere to the departmental standard operating procedures.

Responsibilities

1. Provides public safety by maintaining order, responding to emergencies, protecting life and property, preventing crime, performing vehicular and pedestrian traffic direction.
2. Conducting preliminary and/or full investigations of crimes, offenses, incidents, and unusual conditions.
3. Directing traffic and enforcing federal and state criminal statutes and local ordinances.
4. Conducting preventive patrol. This includes making person and property inquiries and inspections focused on preventing crimes and accidents, maintaining public order, and discovering hazards.
5. Prepares thorough, complete, and accurate reports of all occurrences and incidents.
6. Enforces all applicable codes, ordinances, laws, and regulations (both traffic and criminal)
7. Renders aid to accident victims and other persons requiring first aid for physical injuries.
8. Interviews victims, suspects, and witnesses; prepares reports that document incidents and activities, and reviews facts to determine if criminal acts or statute violations exist.
9. Testifies in court to present evidence or act as witness in traffic and criminal cases.

Typical Allocation of Duties

Patrol - 30%

Patrol campus on foot and in a vehicle to detect and deter crime, to enforce campus policies, and to provide security; enforces local, state, and federal laws.

Respond to calls - 25%

Respond to calls for service from students, faculty, staff, and campus visitors and provides assistance in a variety of emergency and non-emergency settings.

Provide security - 15%

Provide security for campus events and activities. Lock and unlock doors. Control traffic flow when needed.

Investigation - 15%

Investigate crimes and traffic accidents; gather evidence and interviews witnesses, victims, and suspects; prepare related reports.

Prepare reports - 15%

Prepare a variety of regular and special reports, including incident reports.

Required Qualifications

High school diploma/GED and related work experience. Certification from the Peace Officer Standards and Training Council for the State of Georgia or successful completion of such certification by the end of the probationary period.

Knowledge, Skills & Abilities

- Knowledge of standard police practices and techniques; knowledge of the university properties, population, and traffic control concerns.
- Ability to analyze situations quickly and objectively and to determine the proper course of action.
- Ability to cope with situations firmly, courteously, and tactfully but with respect for the rights of others.
- Ability to obtain information through interview, interrogation, and observation.
- Ability to understand and execute difficult oral and written instructions.
- Ability to express ideas clearly, orally and in writing, and to prepare comprehensive records and reports.
- Ability to develop skills in the use and care of firearms.
- Ability to develop and maintain good public relations.
- Ability to meet such specific physical requirements as may be established by competent authority.
- Skill in furnishing first aid and comfort in case of accidents, illness, and death situations.