



New Faculty Orientation

Registrar Information Session



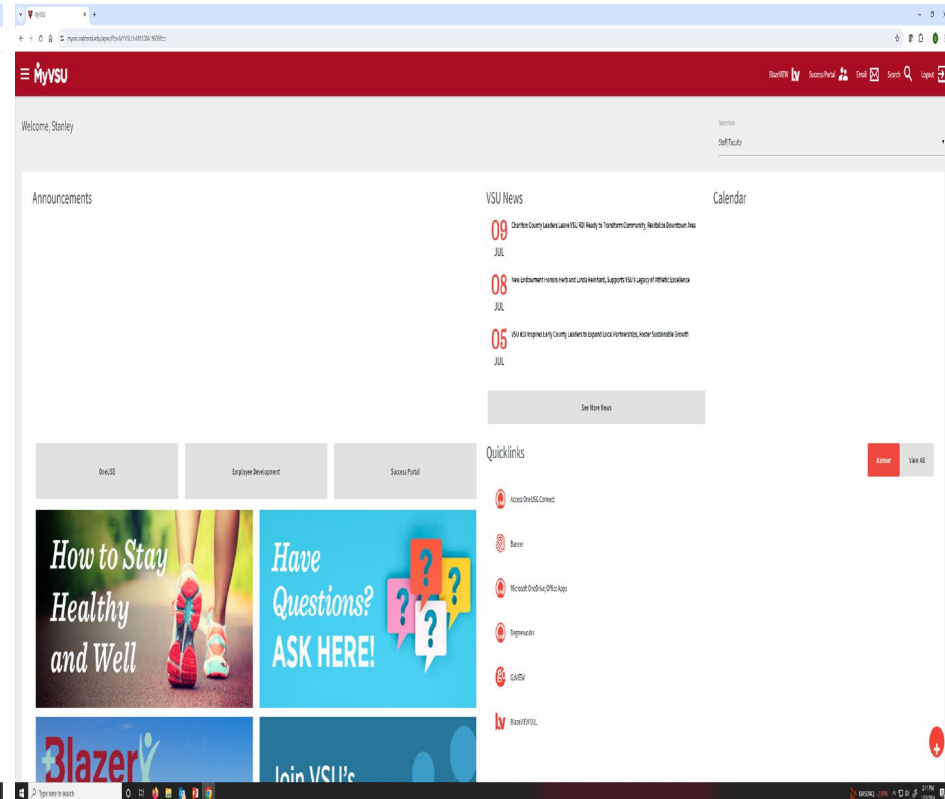
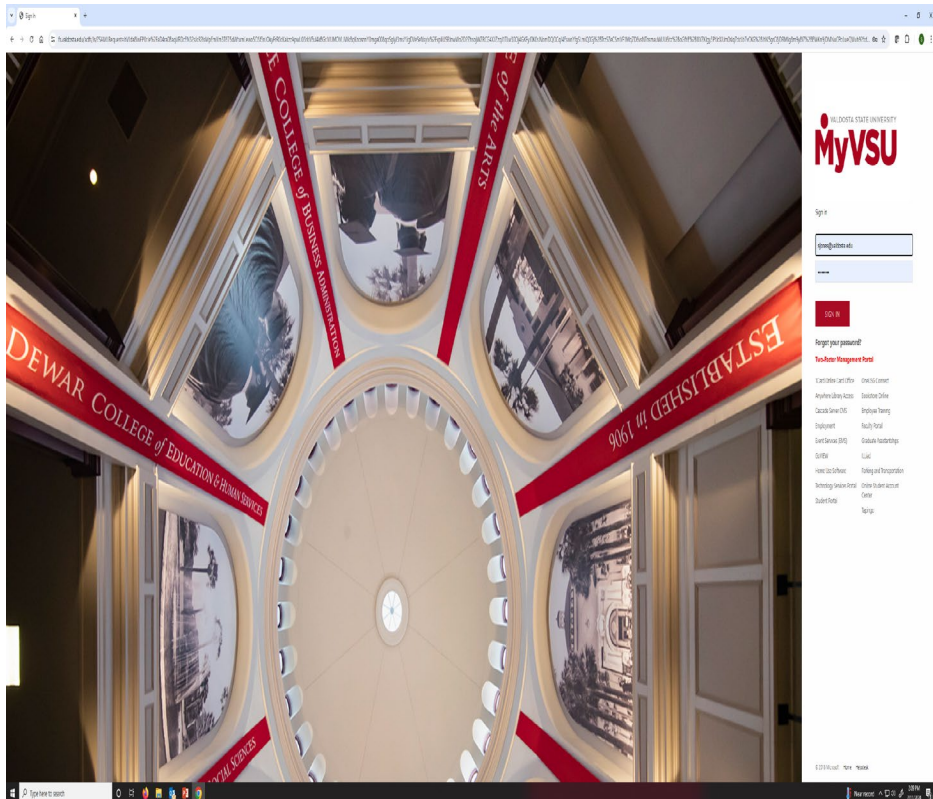
Session Overview

- Banner
 - Faculty Class List
 - Attendance Verification
 - Midterm Grades
 - Final Grades
 - Advising Information
 - Incomplete Procedures
 - Grade Changes
 - Drop vs. Withdrawal

Accessing Banner

MyVSU

MyVSU Main Menu



Faculty Main Menu

The screenshot displays the MyVSU Faculty Main Menu interface. At the top, there is a navigation bar with the MyVSU logo on the left and links for BlazeVIEW, Success Portal, Email, Search, and Logout on the right. Below the navigation bar, a horizontal menu lists several categories: STUDENT MAIN MENU, GENERAL MENU, STUDENT ACCOUNTS MENU, REGISTRATION MENU, FINANCIAL AID APPLICATION MENU, FACULTY MAIN MENU (which is currently selected), and ADVISOR MENU. The main content area is titled "Faculty Main Menu" and contains a grid of 12 menu items, each with a description and a "Faculty Page" button. The items are arranged in three rows and four columns. The first row includes "Advising Student Profile", "Attendance Verification", and "Class List". The second row includes "Faculty Grade Entry", "Live Text User-Name Add/Edit", and "View Entry into Psychology Major Information". The third row includes "Success Portal Schedule of Classes", "Teacher Education Admission Information", and "Track Attendance". The bottom row includes "View Entry into Profession (for American Sign Language majors only)" and "Student Academic Review". Each menu item has a small icon in the bottom right corner, colored in a gradient from blue to red. At the bottom of the page, there is a footer with copyright information: "© 2019 Valdosta State University - A Comprehensive University of the University System of Georgia. Please fill out our survey!".

Application Navigator | Banner Dashboard | MyVSU | Banner Dashboard

BlazeVIEW | Success Portal | Email | Search | Logout

STUDENT MAIN MENU | GENERAL MENU | STUDENT ACCOUNTS MENU | REGISTRATION MENU | FINANCIAL AID APPLICATION MENU | **FACULTY MAIN MENU** | ADVISOR MENU

Faculty Main Menu

- Advising Student Profile**
View a student's profile page.
Faculty Page
- Attendance Verification**
Verify student attendance.
Faculty Page
- Class List**
A list of courses and course rosters.
Faculty Page
- Faculty Grade Entry**
Enter grades.
Faculty Page
- Live Text User-Name Add/Edit**
Look up live text user names.
Faculty Page
- View Entry into Psychology Major Information**
View information on Psychology entry.
Faculty Page
- Success Portal Schedule of Classes**
Navigate to the Success Portal Schedule of Classes.
Faculty Page
- Teacher Education Admission Information**
View information about admission to teacher education.
Faculty Page
- Track Attendance**
Track attendance in a class.
Faculty Page
- View Entry into Profession (for American Sign Language majors only)**
View ASL entry information.
Faculty Page
- Student Academic Review**
Search for a student and review their academic record.
Faculty Page

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Please fill out our survey!

Class List

Faculty & Advisors • CRN Listing

CRN Listing

All Terms

Select Course

Subject	Course Title	CRN	Enrollment Count	Status	Duration	Term
ACED 2050, IB	Communications for the Workplace	50563	24	Active	06/12/2019 - 07/31/2019	Summer 2019 (201905)
ENGL 1101, D	Composition I	50749	21	Active	06/12/2019 - 07/31/2019	Summer 2019 (201905)
COMM 1500, IA	Intro to Comm Studies	51001	25	Active	06/12/2019 - 07/31/2019	Summer 2019 (201905)
COMM 3031, A	Comm Law and Ethics	51004	13	Active	06/12/2019 - 07/31/2019	Summer 2019 (201905)
PSYC 6200, IB	Child Psychopathology	51515	15	Active	06/12/2019 - 07/31/2019	Summer 2019 (201905)
ART 1020, IA	Two Dimensional Design	51767	11	Active	07/08/2019 - 07/29/2019	Summer 2019 (201905)

Results found: 6

Page 1 of 1 Per Page 25

Class List

Class List Export Print

Summer 2019 - 201905 ACED 2050 | 50563

▼ Course Information














Communications for the Wrkplce - ACED 2050 IB
 CRN: 50563
 Duration: 06/12/2019 - 07/31/2019
 Status: Active

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	25	24	1
Wait List	999	0	999
Cross List	0	0	0

Class List Wait List
Summary View ▼

Summary Class List Search

<input type="checkbox"/>	Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
<input type="checkbox"/>	 Carpenter		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Costello		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Garner, N		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Green, Ke		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior
<input type="checkbox"/>	 Hampton		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior
<input type="checkbox"/>	 Heiderre		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Johnson, S		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Larry, Kal		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Miller, Ma		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior
<input type="checkbox"/>	 Monast, K		**Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior
<input type="checkbox"/>	 Mullins, M		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Junior
<input type="checkbox"/>	 Murphy, S		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior
<input type="checkbox"/>	 Reilly, Joe		**Web Registered**	Undergraduate-Semester	3	Enter Grade	Enter Grade	Senior

Attendance Verification

Course Information
Philosophy, Law, Ethics MSED - MSED 6005 IA
CRN: 50501
Rule ID: 1
Roster Type: Total Roster
Census Type: Not Available
Dates Available: 07/10/2024 - 08/12/2024
Roster Last Submitted: Not Submitted

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	25	29	-4
Wait List	999	0	999
Cross List	0	0	0

Students Eligible to be Dropped

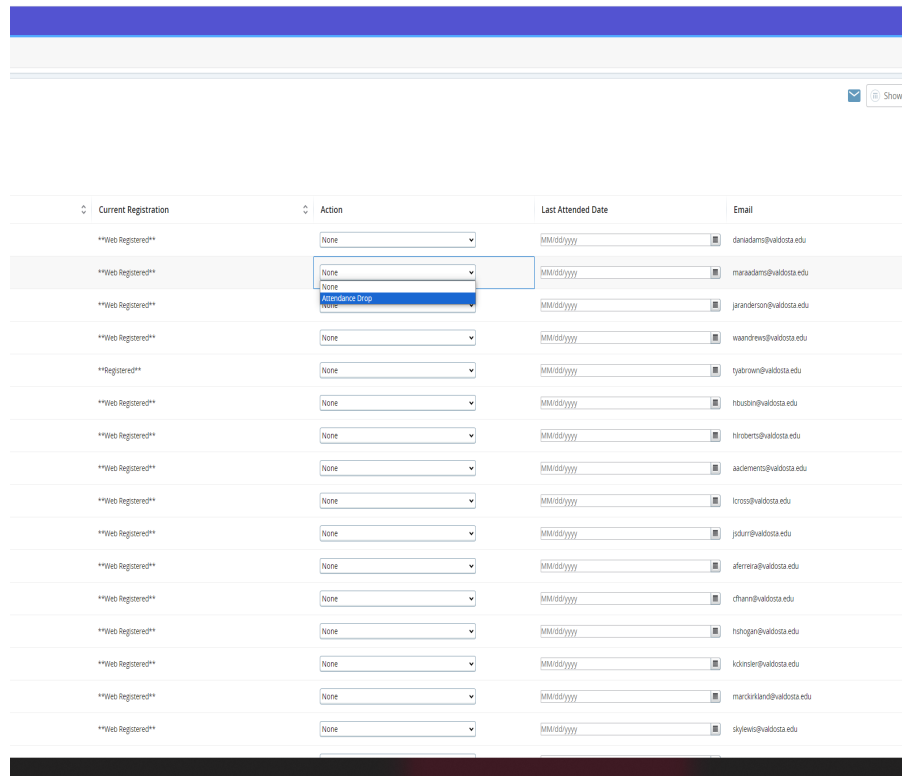
Student Name	ID	Current Registration	Action	Last Attended Date	Email
Adams, Dani		**Web Registered**	None	MM/ISS/YYYY	daniadams@valdosta.edu
Adams, Maria		**Web Registered**	None	MM/ISS/YYYY	mariaadams@valdosta.edu
Anderson, Jar		**Web Registered**	None	MM/ISS/YYYY	jaranderson@valdosta.edu
Andrews, Wa		**Web Registered**	None	MM/ISS/YYYY	waandrews@valdosta.edu
Brown, Ty		**Registered**	None	MM/ISS/YYYY	tyabrown@valdosta.edu
Bustin, H		**Web Registered**	None	MM/ISS/YYYY	hbustin@valdosta.edu
Roberts, H		**Web Registered**	None	MM/ISS/YYYY	hroberts@valdosta.edu
Memento, A		**Web Registered**	None	MM/ISS/YYYY	aademento@valdosta.edu
Cross, I		**Web Registered**	None	MM/ISS/YYYY	loross@valdosta.edu
Jdurr, J		**Web Registered**	None	MM/ISS/YYYY	jsdurr@valdosta.edu
Ferrera, A		**Web Registered**	None	MM/ISS/YYYY	aferrera@valdosta.edu

- Verification of attendance/participation
- Financial Aid funds cannot be released to VSU or excess funds to students until attendance has been verified by faculty.
- Fall 2024 Entry Period- Aug 26-30

Attendance Verification

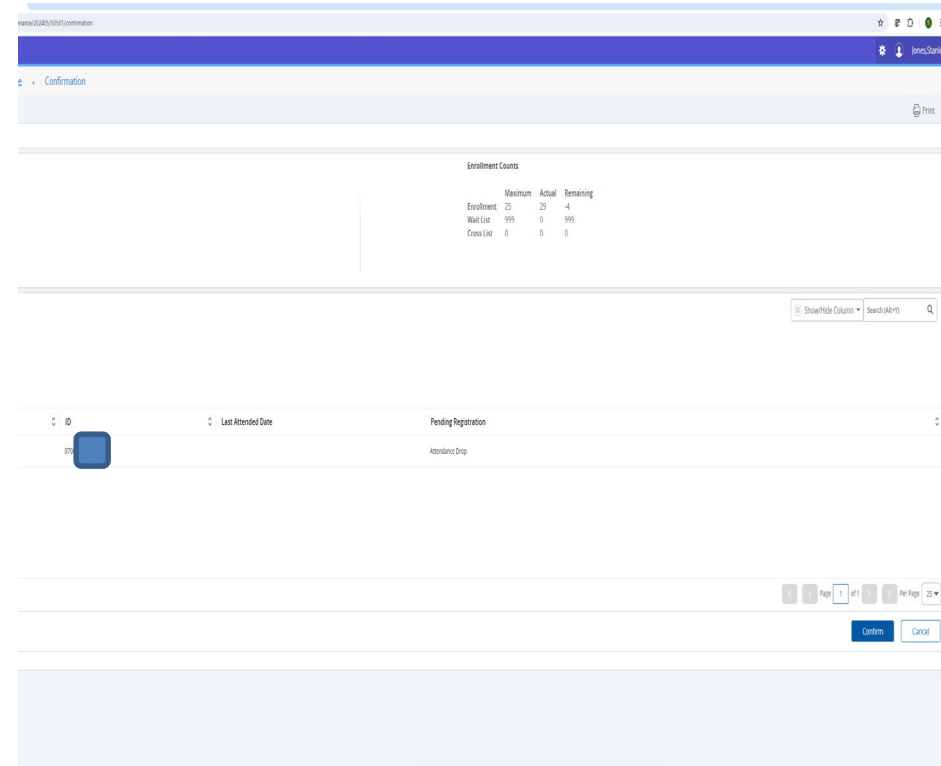
Click Submit

Click Confirm



The screenshot shows a table with columns: Current Registration, Action, Last Attended Date, and Email. The 'Action' dropdown for the second student is open, showing options: None, None, Attendance Drop, and None. A blue box highlights the 'Attendance Drop' option.

Current Registration	Action	Last Attended Date	Email
Web Registered	None	MM/SS/yyyy	danadams@valdosta.edu
Web Registered	None	MM/SS/yyyy	maradams@valdosta.edu
Web Registered	Attendance Drop	MM/SS/yyyy	jaranderson@valdosta.edu
Web Registered	None	MM/SS/yyyy	waandrews@valdosta.edu
Registered	None	MM/SS/yyyy	tyabrown@valdosta.edu
Web Registered	None	MM/SS/yyyy	hroubini@valdosta.edu
Web Registered	None	MM/SS/yyyy	hrioberto@valdosta.edu
Web Registered	None	MM/SS/yyyy	saednieto@valdosta.edu
Web Registered	None	MM/SS/yyyy	lcrosas@valdosta.edu
Web Registered	None	MM/SS/yyyy	jidum@valdosta.edu
Web Registered	None	MM/SS/yyyy	aferrera@valdosta.edu
Web Registered	None	MM/SS/yyyy	chamm@valdosta.edu
Web Registered	None	MM/SS/yyyy	hshogan@valdosta.edu
Web Registered	None	MM/SS/yyyy	kicksler@valdosta.edu
Web Registered	None	MM/SS/yyyy	marckirkland@valdosta.edu
Web Registered	None	MM/SS/yyyy	skylewis@valdosta.edu



The screenshot shows a confirmation page. It includes an 'Enrollment Counts' table and a table of pending registrations. A blue box highlights the 'Attendance Drop' registration.

	Maximum	Actual	Remaining
Enrollment	25	23	4
Wait List	999	0	999
Cross List	0	0	0

ID	Last Attended Date	Pending Registration
		Attendance Drop

Grade Entry Process

The screenshot shows the Banner Faculty Self-Service (SSB) Grade Entry interface. The browser address bar displays the URL: <https://banner4.valdosta.edu/8443/FacultySelfService/ssb/gradeEntry#/midterm>. The page header includes the Valdosta State University logo and the name "VALDOSTA STATE UNIVERSITY BANNER". The user is identified as "Jones, Stanley".

The main content area is titled "Faculty Grade Entry" and has a breadcrumb trail: "Faculty Grade Entry > Midterm Grades". Below this, there are tabs for "Midterm Grades", "Final Grades", and "Gradebook". The "Midterm Grades" tab is active.

Under the "Midterm Grades" tab, there is a "My Courses" section with a search bar. Below the search bar is a table with the following columns: "Grading Status", "Subject", "Course", "Section", "Title", "Term", and "CRN".

Grading Status	Subject	Course	Section	Title	Term	CRN
In Progress	ACED - Adult and Career Education	2050	IB	Communications for the Workplace	201905 - Summer 2019	50563
Not Started	COMM - Communications Arts	1500	IA	Intro to Comm Studies	201905 - Summer 2019	51001
Not Started	COMM - Communications Arts	3031	A	Comm Law and Ethics	201905 - Summer 2019	51004
Not Started	PSYC - Psychology	8200	IB	Child Psychopathology	201905 - Summer 2019	51515
Not Started	ART - Art	1020	IA	Two Dimensional Design	201905 - Summer 2019	51767

At the bottom of the page, it says "Records Found: 5". The Windows taskbar at the bottom shows the time as 9:44 AM on 7/26/2019.

Midterm Grades

The screenshot displays the Banner Faculty Grade Entry interface. At the top, the header includes the Valdosta State University logo and the name 'Jones, Stanley'. Below the header, the 'Faculty Grade Entry' section is active, showing 'Midterm Grades' and 'Gradebook' tabs. The 'Midterm Grades' section contains a table with columns for Grading Status, Subject, Course, Section, Title, Term, and CRN. The table lists five courses, with the first one marked 'In Progress' and the others 'Not Started'. Below this, the 'Enter Grades' section is visible, featuring a table with columns for Full Name, ID, Midterm Grade, Last Attend Date, and Hours Attended. The 'ID' column is highlighted with a blue vertical bar. The 'Enter Grades' table lists six student names, each with a dropdown menu for the Midterm Grade and a text box for the Last Attend Date. At the bottom of the 'Enter Grades' section, there are 'Save' and 'Reset' buttons.

Grading Status	Subject	Course	Section	Title	Term	CRN
In Progress	ACED - Adult and Career Education	2050	IB	Communications for the Workplace	201905 - Summer 2019	50563
Not Started	COMM - Communications Arts	1500	IA	Intro to Comm Studies	201905 - Summer 2019	51001
Not Started	COMM - Communications Arts	3031	A	Comm Law and Ethics	201905 - Summer 2019	51004
Not Started	PSYC - Psychology	8200	IB	Child Psychopathology	201905 - Summer 2019	51515
Not Started	ART - Art	1020	IA	Two Dimensional Design	201905 - Summer 2019	51767

Full Name	ID	Midterm Grade	Last Attend Date	Hours Attended
Martin, Terri S.		A	07/30/2019	
Miles, Shanta			07/30/2019	
Miller, Brooklyn B.			07/30/2019	
Purdy, Shirley S.			07/30/2019	
Smith, Amber			07/30/2019	
West, Jaquyn M.			07/30/2019	

- Only 1000-2000 level courses
- Not for PE activity courses
- Fall 2024 Entry Period:
Sept 30-Oct 9
 - These grades are not a part of the students official record.

Final Grades

The screenshot displays the Banner Faculty Grade Entry interface. At the top, there is a navigation bar with the Valdosta State University logo and the user name 'Jones, Stanley'. Below this, the 'Faculty Grade Entry' page is shown, with tabs for 'Midterm Grades', 'Final Grades', and 'Gradebook'. The 'Final Grades' tab is active, showing a table of 'My Courses' with columns for Grading Status, Rolloff, Subject, Course, Section, Title, Term, and CRN. Below the course table, there is a section for 'Enter Grades' with a table for entering student grades. The 'Enter Grades' table has columns for Full Name, ID, Midterm Grade, Final Grade, Rolloff, Last Attend Date, and Hours Attended. The 'Final Grade' column contains dropdown menus with options like 'A', 'F', and 'I'. The 'Last Attend Date' column contains date input fields. At the bottom right of the 'Enter Grades' section, there are 'Save' and 'Reset' buttons.

Grading Status	Rolloff	Subject	Course	Section	Title	Term	CRN
In Progress	Not Started	ACED - Adult and Career Education	2050	IB	Communications for the Workplace	201905 - Summer 2019	50563
Not Started	Not Started	COMM - Communications Arts	1500	IA	Intro to Comm Studies	201905 - Summer 2019	51001
In Progress	Not Started	COMM - Communications Arts	3031	A	Comm Law and Ethics	201905 - Summer 2019	51004
Completed	Not Started	PSYC - Psychology	8200	IB	Child Psychopathology	201905 - Summer 2019	51515
Not Started	Not Started	ART - Art	1020	IA	Two Dimensional Design	201905 - Summer 2019	51767

Full Name	ID	Midterm Grade	Final Grade	Rolloff	Last Attend Date	Hours Attended
Bullard, S.B.	87		A		07/30/2019	
Grant, A.	87		A		07/30/2019	
Le, Thuy	87		F		07/30/2019	
Morgan, D.	87		A		07/30/2019	
Perry, C.	87		A		07/30/2019	

- Fall 2024 Grade Entry: Dec 9-Dec 16
- **Final Grades Due Dec 16th at 11am**
- Please remember, you must enter a last date of attendance for any student you assign a grade of "F" per Financial Aid regulations.
- After the grade entry deadline, you must submit a Change of Grade Form.

Advising Information

The screenshot displays the MyVSU Banner Dashboard interface. At the top, there is a red navigation bar with the MyVSU logo on the left and utility links like 'Banner Dashboard', 'BlazeVIEW', 'Success Portal', 'Email', 'Search', and 'Logout' on the right. Below this is a search bar and a 'Legacy Banner' toggle. A horizontal menu contains several options: 'STUDENT MAIN MENU', 'STUDENT ACCOUNTS MENU', 'REGISTRATION MENU', 'FINANCIAL AID APPLICATION MENU', 'FACULTY MAIN MENU', and 'ADVISOR MENU'. The 'ADVISOR MENU' is currently selected, leading to an 'Advisor Menu' page. This page features three main content areas: 'Registration' (with a 'Faculty Page' link), 'Student Registration Eligibility' (with a 'Faculty Page' link), and 'Student Advising Information' (with a 'Faculty Page' link). Each area has a blue circular icon with a white arrow pointing outwards. At the bottom of the page, there is a footer with copyright information: '© 2023 Valdosta State University - A Comprehensive University of the University System of Georgia. Please fill out our survey!' and a 'Set Screen Reader Mode On' link. The Windows taskbar is visible at the very bottom, showing the search bar and system tray with the time 9:34 AM on 7/21/2023.

Advising Flag

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** MyYSU, Banner Dashboard, Banner Dashboard, Registration Flag Lift.
- Address Bar:** https://banapsis.valdosta.edu/open/?p=REGISTRATION_ELIGIBILITY&S158785152495...
- Page Header:** Registration Eligibility (in a red bar), RETURN TO BANNER (button).
- Form:**
 - Title:** Student Lookup
 - Term:** A dropdown menu with options: Summer 2024, Spring 2024, Fall 2023, Summer 2023.
 - Student ID:** An input field.
 - SEARCH:** A red button with a magnifying glass icon.
- Footer:** v1.0.0, Set Screen Reader Mode On.
- Taskbar:** Windows search bar, taskbar icons (File Explorer, Edge, etc.), system tray (9:47 AM, 7/21/2023).


Lifting Advising Flag

Registration Eligibility

Student Lookup

Term: Fall 2023 Student ID: SEARCH

Student Profile



Full Name: Stanley Jones

Matric Term: 200508

Withdrawal Count: 0

Level: GS

Last Term Registered: 201602

Registration Status: **INELIGIBLE**

[ENABLE REGISTRATION](#)

Non-Course Requirements

Satisfied in High School	
CPC - English	✓
CPC - Foreign Language	✓
CPC - Math	✓
Satisfied at Prior College	
CPC - Natural Science	✓
Satisfied in High School	
CPC - Social Science	✓
Satisfied at Prior College	
Leg. - Const - Ga.	✓

Hold

There are no holds for this student.



Grade Changes

- Why would I need to change a grade?
 - Incorrect grade entered on-line...student discovers it days later.
 - Student was assigned an “I” or “IP”
 - Grade not reported in time...student receives “NR”.

- What’s required to complete grade change form?
 - Student Name & ID Number
 - Course information and Term & Year
 - Current grade and new grade
 - Reason for change of grade
 - Instructor signature and dept head signature required.
 - Dean and VPAA signature required for grade changes that involve “W” grades.

- How do I know the grade has been changed?
 - Patrick McElwain processes all grade changes and will mail you the yellow copy of the multi-part form. Students can check their on-line transcript to view the change.

- Restrictions?
 - Students are not allowed to handle Grade Change Forms. Forms delivered by students will not be processed.
 - The form is not available online. It can only be obtained from the Registrar’s Office.



INCOMPLETE GRADE REQUEST PROCESS & FORM

REQUEST FOR ASSIGNING A GRADE OF INCOMPLETE / Academic Affairs > Grading System

A report of "I" (incomplete) indicates that a student was doing satisfactory work at the end of the term but, for non-academic reasons, was unable to complete all requirements for the course. A report of "I" requires the subsequent completion of all course requirements within a time limit specified by the instructor, not to exceed one calendar year from the end of the term in which a grade of incomplete is assigned, regardless of the student's enrollment status during the period specified for completion.

Students are responsible for making arrangements with their instructor for completion of course requirements within the time specified, in accordance with this regulation.

If an "I" is not changed to a letter grade within one calendar year, it will be changed to the grade F.

The request for assigning a grade of incomplete should be completed before final grade submission by the instructor and submitted to the Registrar's Office. If possible, the student should continue attending class until the incomplete is approved.

Section A: Student Biographical Information

Last Name		First Name		Middle Initial
VSU ID Number	Department	Major	Advisor	
VSU Email		Phone	Alternate Phone	
Mailing Address		City	State	Zip Code

Section B: Course Information

CRN	Prefix/Number	Section	Course Title	Credit Hours
Semester	Year		Instructor	

NON-ACADEMIC REASON FOR REQUESTING AN INCOMPLETE (Include/attach additional documents as needed):



INCOMPLETE GRADE REQUEST PROCESS & FORM

Section C: Course Grade Status - To be Completed by Instructor

Instructor	Date the "I" Request was Received	In-Progress Grade at Time of Request

YES NO – Did the student have a passing grade at the time of the request?

YES NO – Do you agree to the student's request for the incomplete?

***CONTINUE ONLY IF THE ANSWER TO BOTH QUESTIONS IS YES**

If the request for an incomplete is approved, please do not re-register for the same course again as it could have adverse effects on your academic record. Contact the Registrar's Office for further explanation.

PROVIDE ALL REMAINING ASSIGNMENTS TO BE COMPLETED, AND TIMELINE / DATES FOR COMPLETION:
(Include/attach additional documents as needed):

ASSIGNMENT	TIMELINE / DUE DATE

Student Name (Type/Print)	Student (Signature)	Date
Instructor Name (Type/Print)	Instructor (Signature)	Date
Department Head / Director Name (Type/Print)	Department Head / Director (Signature)	Date



Drop vs. Withdrawal

➤ Dropping Classes

- Students “drop” classes on-line during active registration.
- Under special circumstances, students can complete the Late Registration Drop/Add form to drop classes after registration has ended for the term.
- Dropping classes can generate a complete tuition refund for the course(s) and the course is completely removed from the students’ academic record.

➤ Withdrawing from Classes

- After registration ends, students who decided they need to get out of a course for whatever reason can withdraw online through Banner. The withdrawal must be completed prior to the published withdrawal deadlines.
- Limited Withdrawal Policy-all undergraduate students are limited to ten course withdrawal (“W”) grades for their entire enrollment at Valdosta State University. A student may not accumulate more than 3 course withdrawals in an academic year. Beginning on the sixth withdrawal during enrollment at VSU and each subsequent withdrawal, academic advisor approval must be received prior to the student withdrawal taking place. Once a student has accumulated three “W” grades in an academic year or more than ten “W” grades during their entire undergraduate enrollment, all subsequent withdrawals (whether initiated by the student in Banner or initiated by the instructor during attendance verification) will be recorded as “WF.” The grade of “WF” is calculated as an “F” for GPA purposes. Any appeal for additional “W” grades must be made to the Office of Student Success.
- After the published withdrawal deadlines, students are not allowed to withdraw except for medical or documented hardships. This process is handled through the Dean of Students Office (Student Affairs).

IMPORTANT DATES FOR FALL SEMESTER-2024

August 19	First Class Day for fall 2024
August 22	Registration for fall 2024 ends (11:59pm)
August 26-30	Attendance Verification for VSU courses that began on Aug 19
August 30	Attendance Verifications due at 9am
September 2	Labor Day Holiday (university closed/no classes meet)
Sept 30-Oct 9	Midterm Grade Entry for full-term VSU courses
October 9	Midterm Grades Due at 5pm
October 10	Official Midterm for fall 2024
October 10	Students View Midterm Grades
October 14-15	Fall Break (university open/no classes meet)
October 31	Withdrawal Deadline for full-term VSU courses
October 28	Registration Begins for spring and summer 2025 (by classification)
November 27-29	Thanksgiving Holidays (No classes meet/university closed)
December 9	Last class day for fall 2024
December 9-16	Final Grade entry begins for fall 2024
December 10-13	Final Exams
December 13	Graduate School Commencement Ceremony
December 14	Undergraduate Commencement Ceremony
December 16	Final Grades for fall 2024 due (11am)
December 16	Students View Final Grades in Banner after 6pm
December 19-Jan 1	University Closed

Important Dates for Short Sessions I and II for Fall 2024

August 19	First Class Day for Short Session I
August 22	Registration for fall 2024 ends (11:59pm)
August 26-30	Attendance Verification for VSU courses that began on Aug 19
August 30	Attendance Verifications due at 9am
September 2	Labor Day Holiday (university closed/no classes meet)
September 12	Midterm Grades Due for Short Session I (11am)
September 26	Midterm and Withdrawal Deadline for Short Session I
October 10	Last Class Day for Short Session I
Oct 10- Oct 16	Grades May be entered for Short Session I (grades not available to students)
October 16	First Class Day for Short Session II
October 18	Registration Ends (11:59pm)
Oct 21-24	Attendance Verification for Short Session II
October 24	Attendance Verifications due at 11am
Nov 7-8	Midterm Grades Due for Short Session II (11am)
November 22	Midterm and Withdrawal Deadline for Short Session II
November 27-29	Thanksgiving Holidays (no classes meet/university is closed)
December 9	Last Class Day
December 9-16	Final Grade entry begins for all classes
December 16	Final Grades for All Classes due at 11am
December 19-Jan 1	University Closed



Registrar's Administrative Team

Office of the Registrar

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Who We Are:

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