

Graduate Executive Committee Meeting Minutes

March 21, 2024

MEETING LOCATION: Odum Library 1480

Present: Becky da Cruz, Debra Gresham, Ann Greenfield, Dixie Haggard, Lenese Colson, Michelle Ritter, Md Ruhul Amin, Lynn Crump, Matt Grant, Mitch Lockhart, Connie Porcaro, Keith Lee, John Lairsey, Arsaian Wares, David Nelson

Proxy: Lenese Colson for Zhong Lin, Dixie Haggard for Fred Knowles

Guests: Rebecca Petrella, Crystal Marshall, Tyler Cospers, Harriett Fowler and Darli DeVane

The meeting was called to order by Dr. Becky da Cruz at 2:00 pm.

Minutes from February 15, 2024 were approved. Debra Gresham motioned to approve. Connie Porcaro seconded. Motion passed: 16 approved - 0 opposed – 0 abstained

College of Humanities and Social Sciences

Department of English

Request to Revised Course Copy (Catalog): ENGL 7100 British Literature-Course description revised and condensed to reflect the way this course is currently taught, which is not confined to material for the junior high and high school classroom. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 7200 American Literature for Language Arts Teachers- Course description revised and condensed to reflect the way this course is currently taught, which is not confined to material for the junior high and high school classroom. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 7400 Multicultural Literature- Course description revised and condensed to reflect the way this course is currently taught, which is not confined to material for the junior high and high school classroom. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 7500 Creative Writing for Language Arts Teachers-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 7610 Composition Theory for Language Arts Teachers-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 8100 Special Topics in British Literature-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 8200 Special Topics in American Literature-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 8400 Special Topics in Creative Writing-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 8610 History of Rhetorical Theory-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Course Copy (Catalog): ENGL 8720 The Study of English Language Learners for Language Arts Teachers & Other Professionals-Course description revised and condensed to reflect the way this course is currently taught. John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to New Course (Catalog): ENGL 8500 Special Topics in Multicultural Literature- This course expands on the breadth of content on multicultural literature introduced in ENGL 7400, exploring in greater depth the works of one or two authors/topics/movements within this genre. This course improves students' understanding of diverse philosophic and aesthetic points of view, increasing disciplinary competence in ways that can be applied to the secondary Language Arts classroom.

John Lairsey motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Department of Modern and Classical Languages

Request to Curriculum Change (Catalog): MAT with a Major in English to Speakers of Other Languages- This undergraduate course was required for graduate initial teaching students to ensure they completed requirements for program progression upon enrollment. Recently, we have been able to shift these tasks to admission and outside of a course so the EDUC 2999 course no longer needs to be required. Instead, the advisor will collect and maintain records on the students. David Nelson motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Curriculum Change (Catalog): MAT with a Major in Foreign Language Education- This undergraduate course was required for graduate initial teaching students to ensure they completed requirements for program progression upon enrollment. Recently, we have been able to shift these tasks to admission and outside of a course so the EDUC 2999 course no longer needs to be required. Instead, the advisor will collect and maintain records on the students. David Nelson motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

College of Business Administration

MBA

Request for Revised Course Copy (Catalog): MBA 7020 Financial Accounting for Managers-To correct course description to align with student learning outcomes. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request for Revised Course Copy (Catalog): MBA 7900 Strategy Management of Enterprise-Offering students three strategic management options allows them to select the course that best fits their academic and career plans. MBA 7900 focuses on small and medium-sized enterprises (SMEs). MBA 7910 focuses on multinational enterprises (MNEs) and MBA 7920 offers an experiential learning opportunity with organizations. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request for Curriculum Change (Catalog): Master of Business Administration-Offering students three strategic management options allows them to select the course that best fits their academic and career plans. MBA 7900

focuses on small and medium-sized enterprises (SMEs). MBA 7910 focuses on multinational enterprises (MNEs) and MBA 7920 offers an experiential learning opportunity with organizations. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request for Curriculum Change (Catalog): Graduate Certificates in Business-Offering students three strategic management options allows them to select the course that best fits their academic and career plans. MBA 7900 focuses on small and medium-sized enterprises (SMEs). MBA 7910 focuses on multinational enterprises (MNEs) and MBA 7920 offers an experiential learning opportunity with organizations. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Catalog Copy (Catalog): Master of Business Administration (MBA)-Adopt learning outcomes that reflect the MBA program changes. Update catalog copy. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to Revised Catalog Copy (Catalog): Harley Langdale, Jr. College of Business Administration-The changes update the catalog to reflect the current descriptions and requirements for the programs. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to New Course (Catalog): MBA 7910 Strategic Management of Global Enterprise- Offering students three strategic management options allows them to select the course that best fits their academic and career plans. MBA 7900 focuses on small and medium-sized enterprises (SMEs). MBA 7910 focuses on multinational enterprises (MNEs) and MBA 7920 offers an experiential learning opportunity with organizations. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request to New Course (Catalog): MBA 7920 Strategic Management Consulting in Action- Offering students three strategic management options allows them to select the course that best fits their academic and career plans. MBA 7900 focuses on small and medium-sized enterprises (SMEs). MBA 7910 focuses on multinational enterprises (MNEs) and MBA 7920 offers an experiential learning opportunity with organizations. Dixie Haggard motioned to approve. Matt Grant seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Accounting

Request to Revised Catalog Copy (Catalog): Master of Accountancy Program (MACC)-This curriculum was tabled.

College of Education and Human Services

MLIS

Request for Revised Course Copy (Catalog): MLIS 7740 Intro to Rare Books and Special Collections-Bringing course title and description into better alignment with the actual content of the course as it is currently being taught. Matt Grant motioned to approve. David Nelson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

LTWD

Request to Revised Catalog Copy (Catalog): Master of Education with a Major in Adult and Career Education-Updates the outcomes and assessments to ensure consistency across all tracks in the MED in ACED program. Matt Grant motioned to approve. Lenese Colson seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Teacher Education

Request for Curriculum Change (Catalog): Georgia Reading Endorsement-Addresses requirements of GaPSC (2023) new rule: 505-3-.03 Foundations of reading, literacy, and language (GaPSC, 2023). John Lairsey motioned to approve. Keith Lee seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Request for Revised Course (Catalog: READ 7155 Diagnosis & Correction of Language, Reading, and Writing Difficulties- Addresses requirements of GaPSC (2023) new rule: 505-3-.03 Foundations of reading, literacy, and language (GaPSC, 2023). John Lairsey motioned to approve. Keith Lee seconded. Motion passed: 16 approved – 0 opposed – 0 abstained.

Sub/Committee Reports

- **Graduate Student Success** – Dr. da Cruz reminded the committee about the Fall Kick-off for New Grad students will be August 15th 6-7:30pm via Teams. She stated student will be able to register for this event on slate.
- **Doctoral Program Sub-Committee**- Dr. da Cruz informed the committee that the Doctoral sub-committee will be meeting on Friday, March 22nd she stated there will be a report on this at the next GEC meeting
- **Graduate Appeals**-Dr. da Cruz shared a Draft of the Dismissal Appeal Timeline & Length of time to sit out of the program. After a lot of discussion on the policy it was approved.
- **Graduate Faculty Scholarship**-Dr. da Cruz informed the committee the deadline to submit a request for Scholarship travel funds is May 17th. This is for Faculty who are planning to travel between July 1st and October 15th.
- **Graduate Faculty Membership**-Dr. da Cruz stated the Sub-committee will be meeting on March 26th to review the eleven faculty members who have requested Full status.
- **Graduate Research Symposium**-Dr. da Cruz reminded the committee that the symposium will be held on April 5th from 3-6pm in the Student Union Ballrooms. She stated the 3MT presentation and GA of the year awards will be held in the Student Union Theater from 3-4pm.

Other Business/Topics from the floor

- **Graduate Admissions Update**-Rebecca stated they have launched the new reader bin structure. She stated if anyone had problems or saw things missing to let her know.
- **Graduate Assistant Update**-Dr. da Cruz stated the Onboarding forms for summer are coming in. She stated she is a little worried on how the departments are handling the stipend. Some of the departments have reduced stipends in some areas in order to create a new position.
- **AGS & SGA Updates**-Tyler stated they held their meeting last Monday and the focus was on what AGS is going to look like next year. They talked about ways to improve the organization to get more online students involved. He stated they will be holding a Cake raffle on the day of the symposium to raise money for AGS. Harriett from SGA stated there are 3 Grad students who sit on the SGA committee now. They held a Health and wellness event this week and handed out cookies to students. Next week will be SGA week and the theme is spirit week.
- **Items from the Floor**- Dr. da Cruz stated she has a conference on April 18th and asked the committee if we could move the GEC meeting to the 25th. The committee was in favor of this and the meeting was rescheduled for April 25th.

Motion made to adjourn at 3:30 pm

Next AC Meeting: April 8, 2024

Next GEC Meeting: April 25, 2024

X *Darli DeVane*

Darli DeVane
Administrative Coordinator

X *Becky K. da Cruz*

Dr. Becky da Cruz, Associate Provost
for Graduate Studies & Research