

Graduate Executive Committee Meeting  
Minutes September 21, 2023  
MEETING LOCATION: Odum Library  
1480

Present: Becky da Cruz, Lenese Colson, Kelly Davidson, Chris Downing, Anne Greenfield, Debra Gresham, Dixie Haggard, Fred Knowles, John Lairsey, Matthew Grant, Keith Lee, Zhong Lin, Crystal Marshall, Md Ruhul Amin, Connie Porcaro

Proxy: Md Ruhul Amin for Lynn Crump, Emily Rose for Mitch Lockhart, Zhong Lin for Arrington Stoll

Guests: Tyler Cospers, Rebecca Petrella, Kate Warner, and Darli DeVane

The meeting was called to order by Dr. Becky da Cruz at 2:01 pm.

Minutes from August 17, 2023 were approved. John Lairsey motioned to approve. Dixie Haggard seconded. Motion passed: 15 approved - 0 opposed – 2 abstained

### **No Curriculum submitted for September meeting**

#### **Sub/Committee Reports**

- **Graduate Student Success** – Dr. da Cruz reported that the New Grad Student Kick-Off for spring will be held on January 4<sup>th</sup> from 6-7:30 pm online
- **Doctoral Program Sub-Committee** – No update
- **Graduate Appeals** -No update
- **Graduate Faculty Scholarship** - Dr. da Cruz reminded the committee that the deadline to submit the application for Fall is September 29<sup>th</sup>. She also informed everyone that we have added a Summer deadline to the application for faculty who need to travel to a conference in the summer or have an early fall conference.
- **Graduate Faculty Membership** - Dr. da Cruz stated the committee will be meeting on October 5<sup>th</sup> to review the applications on the faculty members who have submitted one for Full faculty status.

#### **Other Business/Topics from the floor**

- **Graduate policies on “W” limits** - Dr. Keith Lee stated there were no limits to Grad students receiving “W”s like there are for undergrad students. He suggested that something be put in place that would limit the number of “W”s Grad students can receive. After discussion Dr. Lee will work with Dr. da Cruz to write a proposal and bring it to back to the committee.
- **Graduate Admissions Update** - Rebecca stated that the Graduate school launched a communication plan for the spring 2024. Emails will be going out to students reminding them of the deadlines to apply.
- **University Council Plus: Graduate Scrum** - Dr. da Cruz stated the Graduate Scrum has asked what enrollment numbers can be achieved for graduate students by 2030. Dr. da Cruz asked the GEC committee if they thought “The Grad school” could increase the number of Grad students 5% each year through 2030 and if so, what are ways that this could be done and ways to accommodate students to programs that maybe denied due to overcapacity. She will be sending out an email to the committee to get their feedback on ways to increase Graduate enrollment.
- **Draft Grade Replacement Policy** - Dr. da Cruz shared with the committee some grade replacement policies from other schools. The committee agreed that Georgia Tech policy was a good one to build on to fit VSU. Dr. da Cruz will draft a policy and email it to the committee before the next meeting for feedback. It was suggested that the “W” issue could be added to this policy as well.
- **Graduate Assistant Updates** – No update
- **AGS & SGA Updates** - Tyler Cospers, President of AGS, shared they had their September

meeting and Kat Noll the VP of AGS lead a workshop on how to use LinkedIn. He also stated he was going to be reaching out to the international students and getting them involved in AGS.

- **Items from the Floor** – Dr. da Cruz reminded the committee that the paper Graduation application has been discontinued and asked if they were having any issues with the electronic graduation application. She asked if the committee would like to invite Stanley Jones from the Registrar’s office to the next GEC meeting so he could go over how the Graduation Application works.
- She also asked the committee to inform their Graduate students on the policy of receiving deficiency points and dismissals.
- Dr. da Cruz informed the committee that there were some faculty who are teaching Grad level classes that do not have Grad faculty status and that she would be reaching out to those faculty so they can apply for faculty status.

Motion make to adjourn at 3:16 pm

Next AC Meeting: October 2, 2023

Next GEC Meeting: October 19, 2023

X *Darli DeVane*

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Darli DeVane  
Administrative Coordinator

X *Becky K. da Cruz*

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Dr. Becky da Cruz, Associate Provost  
for Graduate Studies & Research