

Graduate Executive Committee Meeting Minutes

April 20, 2023

MEETING LOCATION: Converse 3007

Present: Becky da Cruz, Matthew Carter, John Lairsey, Debra Gresham, Ann Greenfield, Dixie Haggard, Zhong (Beibei) Lin, Lenese Colson, Kelly Davidson, Ellis Heath, Michelle Ritter, Arrington Stoll

Proxy: Dixie Haggard for Anne Price, Debra Gresham for Keith Lee, Beibei Lin for Forrest Parker, Ellis Heath for Nancy Swanson

Guests: Cordell Moats, and Darli DeVane, David Nelson

The meeting was called to order by Dr. Becky da Cruz at 2:03 pm.

Minutes from March 23, 2023 were approved. John Lairsey motioned to approve. Dixie Haggard seconded. Motion passed: 15 approved - 0 opposed – 0 abstained

College of Education and Human Services

Department of Communication Sciences and Disorders

Request for revised curriculum change (website): Master of Education in Communication Disorders.
No vote needed.

Request for revised catalog copy (website): Master of Education in Communication Disorders.
No vote needed.

Sub/Committee Reports

- **Graduate Student Success** –Chris Downing No report
- **Doctoral Program Sub-Committee**- The sub-committee will meet May 4th.
- **Graduate Appeals**-No update
- **Graduate Faculty Scholarship**-New Evaluation Model for Scholarship Funds. David Nelson was present to explain the new policy. There was much discussion on what classifies as faculty vs student work when faculty are requesting funds to attend a conference.
- **Graduate Faculty Membership**-Slate of Full Grad Faculty requests; feedback on the new application. Dr. da Cruz shared the list of the faculty who were approved for full status. She stated there was one faculty application that was placed on hold until the committee receives more information.
- **Graduate Research Symposium**- Dr. da Cruz ask for feedback on the symposium. Everyone agreed it went well. Dr. da Cruz said she got a lot of positive feedback about the in person 3MT presentation. She stated this is something that will be done going forward. Dr. da Cruz said she would like to see more Doctoral students participate in the symposium as well.

Other Business/Topics from the floor

- **Graduate Admissions Update**-Dr. da Cruz reported that the new bin structure was coming, but has not been launched yet this is something that is still in the testing phase. There was some discussion on some undergrad applications getting in with Grad applications.
- **Graduate Assistant Update**- Dr. da Cruz reminded the committee to do an onboarding form if they were awarded a summer competitive GA or if they were funding it themselves.
- **Missing forms: dissertation/thesis committee, dissertation approval, notification of defense, etc.** Dr. da Cruz reminded the committee that these forms need to be turned as they are being completed. It is important so that we can build the spreadsheet with the graduates.
- **Strategic recruitment: Enrollment, virtual events, registration, etc.** Dr. da Cruz shared a handout showing the application & admission data for current and previous semesters.

- **Draft Grade Replacement Policy**-Next meeting
- **AGS & SGA Updates**- Cordell Moats reported: AGS will be holding their last meeting Monday, April 24th. They will be voting on new officers for the upcoming 2023-2024 semester.
- **Items from the Floor**- No items were discussed

Motion make to adjourn at 3:15 pm

Next AC Meeting: September, 2023

Next GEC Meeting: August 17, 2023

X *Darli DeVane*

Darli DeVane
Administrative Coordinator

X *Becky K. da Cruz*

Dr. Becky da Cruz, Associate Provost
for Graduate Studies & Research