

Graduate Executive Committee Meeting Minutes

February 17, 2022

MEETING LOCATION: Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, Beibei Lin, Ellis Heath, Matthew Carter, John Lairsey, Anne Greenfield, Dixie Haggard, Luis Bejarano, Keith Lee, Anne Price, Michelle Ritter, Michael Webster, Mitch Lockhart, Matt Grant, Chris Downing, Nancy Swanson, Linda Most

Proxies: Dixie Haggard for Anne Price.

Guests: Crystal Marshall, Colette Drouillard, Renee Whitmer, Karla Hull, Rebecca Petrella, Darli DeVane, Jennifer Beal, and John Wright.

The meeting was called to order by Dr. Becky da Cruz at 2:04 pm.

Minutes from January 20, 2022 were approved. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved - 0 opposed – 0 abstained

John Wright from Student Life talked about the Blazer Ready program for students. He stated it's a life skill development program. There are five tenets students can do: Leadership development, Career Preparation, Diversity & Inclusion, Health & Wellness and Volunteer Services. At this time it was designed for undergrads; however, they are looking at ways to improve it, so the Grad students and online students can benefit from this as well.

### **College of Business Administration**

Request to Deactivate a course – MACC 7350:

Course was never offered.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed – 0 abstained.

Request to Deactivate of course – WMBA 6090:

Course is no longer offered.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed – 0 abstained.

Request for Revised Course – MACC 7100: Financial Accounting Theory

The course name does not reflect the content of the course. The description of the course is appropriate. Rather than a sole focus on accounting theory, the course covers an array of topics concerning advanced financial accounting issues at the graduate level.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approve – 0 opposed – 0 abstained.

Request for Revised Course – MACC 7220: Advanced Accounting

Another MACC course (MACC7100) is better suited to the course title of Advanced Financial Accounting and would conflict with this course title. The proposed change would not change the content of the course or description of the course but would be more specific to the course and avoid confusion and conflict with the other aforementioned course.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course-MBA 7050: Strategic Marketing

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for Revised Course-7900: Strategic Management

MBA 7900 is the capstone course and should not be taken at the beginning of the program. More importantly, knowledge from MBA 7030 and MBA 7350 are expected in this course.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for Revised Course-WMBA 6000: Human Behavior in Organizations

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6010: Managerial Accounting

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6030: Global and International Business

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6040: Managerial Decision Analysis Using Business Intelligence

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6050: Strategic Marketing

To reflect updated course description as listed in GA WebMBA program

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6060: Managerial Finance

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6070: Entrepreneurship-New Venture Analysis

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6080: Management of Information Systems

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6100: Operations and Supply Chain Management

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6110: Business Strategy

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- MACC (Catalog)

The sociology course offers more opportunities to students and is a best practice by giving business students exposure to topics (class, ethnics, and gender issues) that are not offered in an MBA program, but are important in the business community. Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- MBA (Catalog)

The sociology course offers more opportunities to students and is a best practice by giving business students exposure to topics (class, ethnics, and gender issues) that are not offered in an MBA program, but are important in the business community. The second change makes the catalog appearance more logical and tidier and will allow for other certificates to be introduced in a more straightforward manner. Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- MBA (Website)

Currently, students are required to take certain courses before being admitted. From internal analysis we have found that these prerequisites are not a good gauge of student success. With this new option, students will not only have access to resources before they start, but during the program as well. This should improve student learning and student retention. Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- Georgia WebMBA Program (Catalog)

A new university was admitted to the consortium and there have been some course title changes.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- Georgia WebMBA Program (Website)

A new university was admitted to the consortium and there have been some course title changes.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

## **College of Education and Human Services**

### **Social Work**

Request to Deactivate Course- SOWK 6100 Introduction to Professional Social Work Education:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs.

Ellis Heath motioned to approve. Mitch Lockhart seconded.

Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 6201 Human Behavior in the Social Environment I:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs.

Ellis Heath motioned to approve. Mitch Lockhart seconded.

Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 6202 Human Behavior in the Social Environment II:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs.

Ellis Heath motioned to approve. Mitch Lockhart seconded.

Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 6303 Practice Skills Lab:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 7100 Orientation to Advanced Generalist Practice:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 7610 Advanced Standing Practicum Seminar:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 7630 Professional Seminar:

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 6203 Human Behavior in the Social Environment:

The Social Work program is revising their curriculum to better represent the learning goals of the program. This course provides students with knowledge relevant to micro and macro theories that inform social work practice. The content of this course is designed to increase students' potential for effective generalist social work assessment and interventions with individuals, families, groups,

social systems, and communities. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 6204 Diversity:

Diversity is a generalist level course taken concurrently with micro and macro generalist level courses to introduce the concepts of diversity, oppression and social justice. There are several areas of focus: 1) Examination of personal biases and values 2) Identification of diversity types and their intersection along the spectrum of human existence and 3) Linkage of diversity to frequently occurring oppression and social injustice. For effective social work practice, students need to understand how diversity, marginalization, and oppression affects clients, whether as a part of macro practice (community action, community organizing, policy development, etc.) or as a part of micro practice (clinical). Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 6310 Models of Intervention:

The Social Work program is revising their curriculum to better represent the learning goals of the program. This course is an examination of basic treatment approaches as a foundation for advanced clinical practice. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7321 Community Organizing & Planning:

According to the Bureau of Labor Statistics, overall employment of social workers is expected to grow at a rate that is faster than the average for all occupations. Social work is a career that works with individuals or community structures to address life challenges and enhance wellbeing. To better prepare students for the diverse social work opportunities that are available, the MSW program will offer two tracks: direct practice to work with individuals and macro to work with larger groups and communities. This course will prepare students to utilize evidence-based models of organizational and community planning, development, and advocacy at local, state, national and global levels. The course will fulfill the macro track. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7322 Program Development for Human Services:

According to the Bureau of Labor Statistics, overall employment of social workers is expected to grow at a rate that is faster than the average for all occupations. Social work is a career that works with individuals or community structures to address life challenges and enhance wellbeing. To better prepare students for the diverse social work opportunities that are available, the MSW program will offer two tracks: direct practice to work with individuals and macro to work with larger groups and communities. This course will prepare students for administrative or leadership positions in human organizations and communities through program planning and development using strengths and empowerment perspectives and social and economic justice principles Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7613 Advanced Practice Seminar:

Advanced Practice Seminar is a capstone course taken concurrently with SOWK 7612 to facilitate the integration and application of the advanced social work skills in diverse and emerging practice clinical or macro contexts. Emphasis will be on demonstration of advanced social work skills through case studies and career development to prepare students for transition into the practitioner role. The course will build on student's knowledge of assessment, treatment planning,

documentation, and evaluation learned during the MSW program. The course will support students with the process of reflecting on their internship and application of theories, policies, research, and practice skills in a variety of settings including, mental health, substance use, child welfare, schools, hospitals, and other community-based agencies. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7775 Social Work and Trauma:

According to the Bureau of Labor Statistics, overall employment of social workers is expected to grow at a rate that is faster than the average for all occupations. Social work is a career that works with individuals or community structures to address life challenges and enhance wellbeing. To better prepare students for the diverse social work opportunities that are available, the MSW program will offer two tracks: direct practice to work with individuals and macro to work with larger groups and communities. This course will be needed for the direct practice track. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7776 Military Social Work:

The Social Work program is revising their curriculum to better represent the learning goals of the program. This course is an elective for students interested in increasing knowledge and skills for practice with military personnel, veterans and their families. Students will learn about their common challenges and issues and social work roles. Evidence-based strategies to intervene with military families at the micro, mezzo and macro levels are reviewed. All approaches and topics in this course are discussed within the context of social work ethics and values. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7861 Human Services Organization Management:

According to the Bureau of Labor Statistics, overall employment of social workers is expected to grow at a rate that is faster than the average for all occupations. Social work is a career that works with individuals or community structures to address life challenges and enhance wellbeing. To better prepare students for the diverse social work opportunities that are available, the MSW program will offer two tracks: direct practice to work with individuals and macro to work with larger groups and communities. This course will be needed for the macro track Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7871 Advanced Direct Practice with Children and Adolescents:

Prerequisite: SOWK 6310 or Advanced Standing Status. This course teaches MSW specific interventions to use with children and adolescents who have diagnosed mental health and substance abuse disorders. Specific diagnoses are reviewed in conjunction with the therapeutic models that work most successfully with this population. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7910 Advanced Cognitive Behavioral Therapy:

The Social Work program is revising their curriculum to better represent the learning goals of the program. This course will provide an overview of cognitive behavioral models and application in treatment with individuals, families, and groups. Emphasis is on assessment procedures and intervention strategies, monitoring and evaluating client progress. Specific diagnoses will be discussed in regard to CBT as a treatment model. CBT with specific populations will be addressed including, but not limited to Veterans, Diverse Populations, Groups, Individuals, Adolescents,

Adults and Older Adults. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a Revised Course- SOWK 6004 Social Work Practice with Groups:

The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately.

Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 6301 Generalist Practice II Organizations and Communities:

The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately.

Prerequisites are being streamlined to align with curriculum revisions.

Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 6302 Generalist Practice Individuals and Families:

The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately.

Prerequisites are being streamlined to align with curriculum revisions.

Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 6400 Generalist Practice in Social Welfare Policy, Problems, and Services: The course title is revised to reflect the course content more accurately. The name change will align more closely with the language in the Council on Social Work Education's educational standards. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 6800 Field Practicum and Seminar I: The course hours offered is revised to reflect the course content more accurately and to maintain Council on Social Workers Education compliance. This course has been redesigned to update information and use best practices. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 6900 Field Practicum and Seminar II: The course hours offered is revised to reflect the course content more accurately and to maintain Council on Social Workers Education compliance. This course has been redesigned to update information and use best practices. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7770 Trauma Informed Child Welfare Practice: The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately. The prerequisites are streamlined to align with curriculum changes. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7800 Social Work Practice in Health Settings: The course hours offered is revised to reflect the course content more accurately and to maintain Council on Social Workers Education compliance. Information has been added to enhance instruction to broaden the audience of this course (i.e., both generalist and advanced students). Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7810 Psychopathology and Assessment: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7820 Issues in Substance Use: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7840 Seminar on Loss and Bereavement: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7850 Social Work Practice in Schools: The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately. Prerequisites are being streamlined to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7870 Social Work Practice with Abusing and Neglecting Families: The course hours offered is revised to reflect the course content more accurately and to adopt current best practices. Information on current research and developments in trauma has been added to enhance instruction and student learning outcomes. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7890 Spirituality in Social Work Practice: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

### **Instructional Technology**

Request for a New Course- ITED 8700 Designing Creative Learning for Students and Adults: Georgia Professional Standards Commission (GaPSC) issued learning standards for individuals seeking certification in Instructional Technology in the state. ITED 8700 is being created to address 11 of these standards that could not be readily integrated into existing courses. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7050 Distance Education: New course description is more appropriate for demonstrating alignment of the course content. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7100 Foundational Theories in Instructional Technology: ITED7100 will be revised to better align with the newly released set of GaPSC Instructional Technology standards (effective as of January 2021). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7200 Digital Literacy and Citizenship: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 7200 must be revised to include additional topics such as introducing digital citizenship, modeling effective practices to K-12 students, enabling K-12 students to participate in the digital world, and selecting and evaluating digital tools and resources. Therefore, course content needs to include these new standards that require a change in the catalog description, as well as modifying the course title. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7201 Information Resources and Services: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7202 Collection Development and Maintenance: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7204 Literature for the P-12 School Librarian: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7300 Instructional Design and Technology Integration: ITED7300 will be revised to better align with the newly released set of GaPSC Instructional Technology standards (effective as of January 2021). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7400 Creation and Management of Digital Learning Environments: 1. The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course meets requirements. New course title and description are more appropriate for demonstrating alignment of the course content to the new standards. 2. ITED7400 will be revised in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7500 Vision and Planning for Instructional Technology: (1). New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 7500 will become an elective course that introduces students core competencies of a technology leader. New course description is more appropriate for demonstrating

alignment of the course content. (2). ITED7500 will be revised in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7070 Decision-Oriented Research, Evaluation, and Professional Learning: In response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021), ITED7070 will be revised as an elective that allows students to more freely expand their professional knowledge on various data analysis and presentation techniques used across different educational settings (K-12 schools, higher education, corporate, government). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7090 Applications for Instructional Technology: In response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021), ITED7090 will be revised as an elective that allows students to more freely explore various microlearning and credential opportunities, reflect on the experiences, and demonstrate their learning to peer professionals. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8100 Theories, Models, and Perspectives of Instructional Design and Technology: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course meets requirements. New course title is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8300 Technology Tools for Training and Education: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course meets requirements. New wording is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8400 Technology for Learning Environments: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 8400 will become an elective course that introduces students to evaluate, select and manage technology for the learning environments. New course title and description are more appropriate for demonstrating alignment of the course content. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8500 Leadership in Instructional Technology: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course is housed and meets requirements. New wording is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8960 Supporting Best Practices with Innovative Technologies: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 8960 will become an elective course that will introduce students to best practices and emerging technologies. Course content will no longer focus on researching literature to write a formal literature review and follow APA guidelines. Instead, course content will include discussing and demonstrating how various technologies can be used to support teaching with a small portion dedicated to researching bestpractices literature. Course content needs to accommodate the new standards and program needs that require a change in the catalog description, as well as modifying the course title. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Online Teaching Endorsement (Catalog):  
The information on the catalog website is no longer correct. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Certificate in Online Teaching (Catalog):  
The information on the catalog website is no longer correct. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Certification Only— School Library Media (Catalog):  
Certification Only—School Library Media Concentration curriculum and catalog needed to change in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021) and AASL. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- M.Ed. Degree with a Major in Instructional Technology (Catalog):  
M.Ed. in Instructional Technology - Technology Applications Concentration curriculum and catalog needed to change in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021) and AASL. There is nothing in GaPSC and AASL that indicates a certain number of credit hour requirements to meet standards. Proposed minimum credit hours will allow students to complete the program within two years. In addition, The M.Ed. in IT program is establishing 3-course tracks for guided electives to enable students to select electives giving them greater focus in predefined areas, e.g., multimedia development, program administration, online teaching. This program modification brings the Instructional Technology and Training concentration into alignment with the other M.Ed. in IT program. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Ed.S. with a Major in Instructional Technology (Catalog):  
HOLD-Resubmit

**Amendment: Curriculum Change- M.Ed in IT (Technology Applications):** Pg. 2: This **fully** online program offers participants the opportunity to complete all course work **and field experiences** at a distance using the Internet and the VSU Course Management System.

Pg. 3: ~~Technology Applications concentration accepts applicants who are P-12 and non-P-12 public school personnel. For non-P-12 personnel, we encourage you to also review the Instructional Technology and Training concentration and apply.~~

## **Leadership**

Revised catalog Copy- Certification in Educational Leadership (Performance-Based) (Catalog): Documentation of insurance liability and completion of CITI assessment is no longer required. Both items were aligned with EDUC 5999. Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised catalog Copy- M.Ed. Degree in Educational Leadership - Higher Education Leadership Option (Catalog): Include HEDL 7700 in the curriculum as an option for a 3-credit hour Guided Elective. This course was previously approved as a new course, but not added to the curriculum for Higher Education Leadership. This course will satisfy the 3 credit hour Guided Elective, which is a program requirement. The course description in the Graduate Catalog is as follows: A study or survey of the philosophy, history, and development of community and technical colleges in America, including the social, economic, and political forces affecting these institutions. The course also explores the rationale and techniques for keeping instructional and organizational functions responsive to the changing educational and workforce needs of the community. This course addresses the following HEL program outcome: Candidates will describe the processes of educational leadership and relate them to programs in higher education. Further, providing students the opportunity to learn about community and technical colleges improves student learning within the overall field of Higher Education Leadership and helps them be more marketable for jobs in that sector. Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised catalog Copy- M.Ed. Degree in Educational Leadership - P-12 School Leadership Option (Catalog): Documentation of insurance liability and completion of CITI assessment is no longer required. Both items were aligned with EDUC 5999. Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised catalog Copy- Ed.S. Degree with a Major in Educational Leadership (Tier I Certification) (New concentration) (Catalog): Expanding student options with inclusion of Tier I certification aligned with an Ed.S. degree program in Educational Leadership. The additional degree offering would assist in addressing a need to increase the number of qualified educational leadership candidates available to fill vacancies in Georgia. Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised catalog Copy- Ed.S. Degree with a Major in Educational Leadership (Tier II Certification) (Catalog): Documentation of insurance liability and completion of CITI assessment is no longer required. Both items were aligned with EDUC 5999 Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised catalog Copy- Ed.D. with a Major in Leadership (Catalog): (1). Typographical error (2). Original failed to include LEAD 9999 to Area D of the Program of Study. Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

## **Adult & Career Education**

Request for a Revised Course- ACED 7220 Improvement of Instruction and Training in Technology: New course title and description are more appropriate for demonstrating alignment of

the course content. John Lairsey motioned to approve. Ellis Heath seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- M.Ed. Degree with a Major in Adult and Career Education - Career and Technical Education Option: USG requires between 30-36 credit hours for master's degree programs. Proposed minimum credit hours will allow students to complete the program within two years. John Lairsey motioned to approve. Ellis Heath seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- M.Ed. Degree with a Major in Adult and Career Education-Business Education and Information Technology Option: USG requires between 30-36 credit hours for master's degree programs. Proposed minimum credit hours will allow students to complete the program within two years John Lairsey motioned to approve. Ellis Heath seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Ed.D. Degree with a Major in Adult and Career Education: This change has two impetuses: First, within the newly merged department of LTWD, faculty identified substantial overlap between two doctoral programs: the ACED EdD and the Curriculum & Instruction Learning & Development EdD. Given this overlap, program coordinators of these two programs worked to merge two programs into one, which are the changes outlined above. Second, both program coordinators and the department head, after working with an outside Human Resource Development consultant, agreed to refocus the ACED EdD program toward workplace learning and development. As such, the ACED program coordinator and the L&D program coordinator reviewed Human Resource Development industry standards and the programs of institutions who are members in the Academy of Human Resource Development's Programs of Excellence Network (PEN). John Lairsey motioned to approve. Ellis Heath seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

### **I-O Psychology**

Revised Catalog Copy- Industrial-Organizational Psychology (Catalog): Changing our course prefix will help students to more easily identify our courses when navigating through the Banner system. Ellis Heath motioned to approve. David Nelson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

### **Marriage & Family Therapy**

Request for a Revised Course- MFTH 7102 Interventions in MFT: During our IEP review sessions, we determined that MFTH 6800, which is the basic, systems theory course, is a necessary pre-requisite instead of MFTH 7101, which is an advanced theories course. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Marriage and Family Therapy #1 (Catalog): Currently, the university strategic plan includes "increasing student participation in expanded transformational and experiential opportunities through implementing high impact and best practices focused on evolving student needs". Internships are one type of experience that fits this goal. An internship course is significantly different than a didactic graduate course and thus, the criteria for admission needs to reflect these differences. Typically, an internship course requires students to gain hands-on experience by participating in meaningful work tasks that allow the student to gain new skills and/or

experiences related to a specific career. This particular graduate internship course has been taking place for 3 years. The internship is offered every semester and each candidate has to complete an application and participate in an interview with a faculty member. The applications and interviews have provided us with data to support the following: For undergraduate students to take advantage of an internship course that provides them an opportunity to "try on" a career, waiting until their senior year is too late. Students who typically need or want an internship experience do so to help decide if they want to get an advanced degree. Thus, if a student wants to enroll in a graduate program right after graduating with their undergraduate degree, they have to apply at the start of their senior year. To ensure that student can take advantage of this type of course, a minimum of 60 credits is necessary. This gives students ample time to benefit from this type of course. Additionally, allowing student to count the credits that have been transferred from another institution to VSU provides these students the same opportunities as all VSU students. Many students who want to apply for an internship course fall short of an overall academic grade point average of 3.0 or better. This often occurs because during their first year at an undergraduate institution, they struggle to figure out how to be academically successful. However, many of these students make the changes necessary to improve their GPA in their following semesters. Yet, to move one's overall GPA is a slow process, often one that takes all 4 years. To capture those students who have been successful in their academic work but have not yet reached a 3.0 overall GPA, a change in the criteria to an overall minimum 3.0 grade-point average in the last two years of their undergraduate major or a minimum of 3.0 for the last 2 years at VSU is required. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Marriage and Family Therapy #2 (Catalog): All changes were adapted to meet new accreditation standards and to reflect updated program changes. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

## **Teacher Education**

Request for a New Course- KSPE 8420 Foundations of Sports Coaching and Theory: SACSCOC requires all ED.S programs are a minimum of 30 hours. The current program is 27 hours. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a New Course- KSPE 6411 Human Movement Applications The current program of study included 3 credit hours using undergraduate courses which did not count toward graduate GPA and did not meet the required content for a MAT degree. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Master of Education with a Major in Special Education -- Deaf and Hard-of-Hearing Education (Catalog): Data reflect students are entering the program with less than proficient skills to be successful with the coursework and skill demands. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Master of Arts in Teaching with a Major in Special Education -- Deaf and Hard-of-Hearing Education (Catalog): Data reflect students are entering the program with less than proficient skills to be successful with the coursework and skill demands. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Education Specialist in Coaching Pedagogy in Physical Education (Catalog): SACSCOC requires all ED.S programs are a minimum of 30 hours. The current program is 27 hours. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Master of Arts in Teaching with a Major in Health and Physical Education (Catalog): The current program of study included 3 credit hours using undergraduate courses which did not count toward graduate GPA and did not meet the required content for a MAT degree. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Amendment: Pg. 409 Ed.s: remove deadlines from the catalog; however, keep them on the Graduate School website. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Amendment: Pg. 412 MAT: remove deadlines from the catalog; however, keep them on the Graduate School website. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

## **Counselor Education**

Request for a New Course- COUN 3800/7800 Orientation to Counseling as a Profession: Remove

Revised Catalog Copy- M.Ed. in Counselor Education # 1 (Website): The purpose of this request is to change the graduate admissions requirements for the Clinical Mental Health Counseling concentration of the MED Counselor Education program by removing the assessment score admission requirement. The School Counseling concentration applicants must submit official scores on the GACE exams or their exemptions as governed by the Professional Standards Commission. In addition, two other minor changes are requested, to change the application requirement from two case studies to one, and to change the Psychology Department to the Human Services Department. Ellis Heath motioned to approve. Luis Bejarano seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy-M.Ed. in Counselor Education w/Concentration: Clinical Mental Health Counseling & Concentration: School Counseling (Website): Next Meeting.

Revised Catalog Copy- M.Ed in Counselor Education #2) Website): The purpose of this request is to change the graduate admissions requirements for the Clinical Mental Health Counseling concentration of the MED Counselor Education program by removing the assessment score admission requirement. The School Counseling concentration applicants must submit official scores on the GACE exams or their exemptions as governed by the Professional Standards Commission. In addition, two other minor changes are requested, to change the application requirement from two case studies to one, and to change the Psychology Department to the Human Services Department. Ellis Heath motioned to approve. Luis Bejarano seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

## **College of Humanities and Social Sciences**

Revised Catalog Copy- MA in English (Website): The foreign language requirement has posed a hardship preventing and delaying graduation for English MA students, and it has been a barrier preventing enrollment for prospective applicants. When students enter our MA program without having already studied a foreign language as undergraduates, they must enroll in undergraduate courses in the Modern and Classical Languages department. These courses are not funded by graduate assistantships and/or loans, and thus the cost is prohibitive for many students. Because English BA students at VSU are required to study a foreign language, and PhD programs in English (at universities generally) also require foreign language study, it is not necessary for English students to undergo this training at the MA level, given the fact that our program does not provide funding that would facilitate this. Most areas of specialization within our MA program do not hinge upon a knowledge of a foreign language. If, however, specialized study in a foreign language is required in order to complete a given thesis project, then the student can work with her/his thesis chair to determine what level of proficiency is required, and s/he can engage in independent foreign language study accordingly. David Nelson motioned to approve. Ellis Heath seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

## **College of Nursing and Health Sciences**

Request for Revised Course- Nurs 7590 Nurse Practitioner Capstone: The change in the course title is to have it align with the other course titles within the specialty tracks. Based on student feedback requesting a lighter workload for improved outcomes, students can either take NURS 7160 as a pre-requisite or a co-requisite with NURS 7590. NURS 7160 Health Care Delivery, Systems, Economics and Policy best aligns with the NURS 7590 Nurse Practitioner Capstone course. The course descriptions need to be updated to accurately reflect the populations of the specialty tracks within the course. Ellis Heath motioned to approve. Jennifer Beal seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

### **Sub Committee Reports.**

- **Graduate Student Success** –A survey went out to all Grad students. The survey asks students about any issues they may have had while in their program. It is looking to see what other ways we can improve to help the Grad students. We are looking for ways to improve the Grad programs, so we can help keep students at the University. Survey is due back in a couple of weeks. Dr. da Cruz asked everyone to encourage their students to take the survey.
- **Doctoral Program Sub-Committee-** No Report
- **Graduate Appeals-**No Report
- **Graduate Faculty Scholarship-**Spring deadline: February 18<sup>th</sup> The committee will review scholarships next week. There are still funds available for faculty.
- **Graduate Faculty Membership-** Dr. da Cruz is going to ask the Deans if they are supportive of the department heads having a similar Faculty Grad status as them. If this passes any department head would have the automatic Faculty Grad Status. Deadline is March 11<sup>th</sup> for renewals.

## Other Business/Topics from the floor

- **Graduate Admissions Update**- Still working on finalizing the view part of slate on the application.
- **Update Graduate Applications**-
- **Graduate Recruitment Day**: February 21<sup>st</sup> –Dr. da Cruz thanked everyone who has RSVP. Everyone should be getting emails from Dr. Chu about students who are interested in your program, so you can reach out to them. There should be grad bags along with information about Grad school at the tables.
- **Graduate Assistant Updates**-N/A
- **Graduate Student Research Symposium**: The Graduate symposium is April 8<sup>th</sup>. The committee has meet to talk about plans for the symposium. It will be F2F in the student Union. The committee has decided to allow on line students to submit their posters, but they are not required to be there in person. All nomination forms need to go to Darli. The deadline to nominate is March 4<sup>th</sup>.
- **Important information**- All curriculum copies need to be sent to Darli she will get it together for the agenda and Dr. da Cruz will sign off on everything after the GEC meeting.
- **AGS & SGA Updates**- Emily Brown, SGA rep. No Report.

## Items from the Floor-N/A

Motions was made to adjourn at 3:35 pm by Ellis Heath and Linda Most Seconded

Next AC Meeting: March 7th

Next GEC meeting: March 24th

X *Darli DeVane*

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Darli DeVane  
Administrative Coordinator

X *Becky K. da Cruz*

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Dr. Becky da Cruz, Associate Provost  
for Graduate Studies & Research