

How To Conduct A Practice Video Interview

1) Login or Create a Free Account

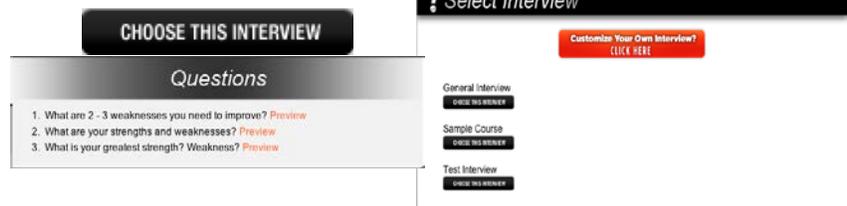
<http://www.valdosta.interviewstream.com>



2) Click 'Conduct Interview'



3) Choose Your Interview



4) Test Your Webcam/Microphone and Begin Interview



5) Respond to Your Interview Questions



- 1) Interviewer asks 1st question
- 2) 3...2...1 countdown and webcam starts recording
- 3) Click anywhere with mouse to stop recording
- 4) Review, retry, or continue to the next question



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Solutions to Common Technical Issues

Webcam

1. If you are using Google Chrome a second “allow” button will appear near the top of the browser beneath the address bar. You must click this second “allow” button before InterviewStream can access your webcam.
2. Make sure no other program is running in the back ground that has control of your webcam (i.e. Skype, Lync, Google Hangout). To check this go to the time stamp (typically at the bottom right of the screen) and your icons are located next to it, you’ll probably have to click on the triangle that says show hidden icons. Locate any program that uses a webcam and right click on it and go to Exit and click. That will end any program running.
3. If you are using Internet Explorer version 11 you must place InterviewStream in “Compatibility Mode.” While you have your interview open, go to the tools icon near the top right of the browser (it will look like a cog), click this, and then select “Compatibility Mode” from the drop down menu. A window will open, add InterviewStream.com to compatibility view in this window.
4. If these steps do not work simply try switching web browsers (Google Chrome, Mozilla Firefox, Internet Explorer).

Microphone (PC)

1. Locate your time stamp (typically at the bottom right of the screen) and your icons will be next to it. Find your speaker icon and right click on it. Move to curser over the “Recording devices” and left click. Locate the device in which you are using (usually the one with a green check on it) and click it. Once highlighted, go down to the bottom right and click properties. In there, go to the top and click the tab levels and make sure your microphone is up and that it is not muted. If the mic is muted you will see a red / going through the microphone on the right, make sure you do not see that.
2. If you do not have a sound icon next to your time stamp, click on the windows icon at the bottom left side of the screen. Go to control panel and click. Locate your sound settings tab (it will either be in a folder saying “sound” or “Hardware and Sound” and click if, if clicked “hardware and sound” locate the sound folder and click that also. Once in the sound folder, click on the tab at the top stating “Recording”. Locate the device in which you are using (usually the one with a green check on it) and click it. Once highlighted, go down to the bottom right and click properties. In there, go to the top and click the tab levels and make sure your microphone is up and that it is not muted. If the mic is muted you will see a red / going through the microphone on the right, make sure you do not see that.

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3. If the levels are fine and it is not muted, you can use a headset w/ a microphone for the interview.
4. If this does not work try switching web browsers (Google Chrome, Mozilla Firefox, or Internet Explorer).

Microphone Error (MAC)

1. Click on the Apple Icon at the top left of the screen and go to system preferences. Once in there, go to the sound tab and click on it. Locate the Input tab at the top of the page and click on it. Locate the correct microphone you are using and click it. Make sure the volume is up and that it is not muted.
2. If the levels are ok and the microphone is not muted and your computer can still not pick up your audio, then if you have ear buds w/ a microphone that is compatible with MAC (i.e. the headsets w/ a mic that come with an Iphone) we would suggest using them for your audio.
3. If this does not work try switching browsers (Google Chrome or Safari).

Connection Error:

1. Connecting directly to your network by an Ethernet cable for a more stable network. Don't forget, when you connect through Ethernet to turn off your wifi so no conflict will occur.
2. If an Ethernet is not available to you, move closer to your network router so no structural walls are between you and the network. This will allow for a better signal strength and faster connection.
3. If you are on a public access network, change to a less trafficked network (i.e. home network) for less interference and faster speeds.