

## Focus 2 Instructions

Create an account at [www.focuscareer2.com](http://www.focuscareer2.com)

Select “**Create an Account**” at the top of the page.

Choose member of a participating school option on the right side.

*(There is No charge for this program if you are a VSU Student)*

Type “**Valdosta State University**” in the search box.

Next, you will need to enter the **Captcha Code** for verification purposes and select continue.

Enter the Access Code: **(Please Call Career Ops at 229/333-5942 for the Code)** and complete the rest of your biographical information. *Be sure to give your user name and password to the person assisting you to place in your file.* It is not recommended to use a password that is currently used for personal information such as bank accounts.

**You are now ready to complete the Career Readiness and Self Assessment Sections.**

### **Career Readiness – A Great Starting Point**

The Career Readiness Section will assist you and your counselor with assessing your readiness for career and educational goal setting and decision making. It will also identify your academic strengths and personal development needs.

Please be sure to complete all 5 areas in the Career Readiness Section.

You are not required to print reports from this section.

### **Self Assessment Section**

Please complete the following 5 assessments:

***Work Interests, Personality, Skills, Values and Leisure Interests.***

**Don't PRINT the report by each assessment.**

Once you have completed all 5 assessments, select “**narrow and refine your results – See your Top Career Choices**”. **Click show for all sections to reveal your career choices. Be sure bachelor and advanced degree is selected.**

**Turn to Back of Page for Printing Instructions**

## Printing Instructions

**You probably will not want to print all occupations that match. (For example, 100 occupations that matched with 1 assessment you may not want to print).**

Select Return to Main Menu (Top Right) and then Select Quit and Logout.

Congratulations, you have completed the first 2 sections of Focus 2.

Your counselor will explain your assessment results and show you other features of Focus 2 at your Test Results Appointment.