DENTAL HYGIENE PROGRAM
A Cooperative Educational Program Administered By Valdosta State University And Wiregrass Georgia Technical College

COMPETITIVE ADMISSIONS INFORMATIONAL PACKET AND APPLICATION FORMS
CURRENT FOR FALL 2014 05142014SRW
ENTRANCE REQUIREMENTS FOR THE DENTAL HYGIENE PROGRAM

* CLINICAL TRAINING BEGINS FALL SEMESTER EACH YEAR.*

1. Enrollment
   a. Apply to Valdosta State University. Declare dental hygiene as your major and begin core course requirements.
   b. Apply to Wiregrass Georgia Technical College by May 15\textsuperscript{th} of the year student wishes to begin the clinical portion of the program.
   c. Students do not need to apply to Wiregrass Georgia Technical College until they are ready to make application to the clinical portion of the program. See Procedure for Application to Dental Hygiene Program located in this packet.
   d. Students are selected for the clinical portion of the program through a strict competitive admissions process. Completion of core courses does not guarantee admission to clinical training.
   e. Students that are reapplying must complete a new application packet each year before May 15\textsuperscript{th}.
      (Students that are reapplying DO NOT need to complete a new application to WGTC. In lieu of the application, provide a typewritten statement indicating that you have applied previously and give your WGTC ID#.)
   f. Maximum admittance: 14 students admitted annually fall semester.
   g. Please be advised: The dental program has very strict and non-negotiable dress code policy. Applicants should be aware that all visible tattoos must be covered while in uniform. No visible piercings or gauges are allowed. One pair of small earrings allowed on earlobe. A more detailed explanation related to dress code will be provided upon program entry.

2. Retain Advisement at VSU
   a. All students declaring dental hygiene as a major will be assigned to a dental hygiene advisor at VSU while completing core courses.
   b. Advisement for core course requirements for dental hygiene majors is handled through the, College of Nursing and Health Sciences. Advising Center is located in the Health Sciences and Business Administration Building, Room 4017B. Phone: 229-333-5959
   c. For questions related to clinical requirements, contact Sandi Woodward, Director of Dental Programs at Wiregrass Georgia Technical College. sandi.woodward@wiregrass.edu or 229-259-5533 Room 220 Berrien Hall.
      Please Note: A mandatory Admission Procedure Orientation will be conducted each year around mid-April. The orientation will be held on the Wiregrass campus and conducted by the dental hygiene faculty. VSU Advisors will notify all DHYG students of the specific date and time via e-mail each year.

3. Completion of Core Courses and Residency Requirements
   a. While it is strongly advised that all core courses be completed prior to application to clinical program, ALL sciences MUST be completed prior to the beginning of fall semester.
   b. ALL SCIENCES MUST BE COMPLETED PRIOR TO PROGRAM ADMISSION FALL SEMESTER.
   c. Science courses include: BIOL 2651, BIOL 2652, BIOL 2900, CHEM 1151K, and CHEM 1152K.
   d. Please see complete curriculum guide located in this packet.
   e. Final evaluation for completion of core and final student selection will take place at the END of summer semester to allow for completion of any in progress courses for summer semester. Positions offered to students with science courses in progress during summer semester are tentative upon successful completion of in progress course work.
f. If a student is tentatively offered a position pending completion of an in progress course and the student fails to successfully complete that course, the position will be revoked and offered to an alternate applicant meeting the requirements.

4. VSU Residency Requirement
   a. A minimum of 21 semester credit hours must be completed at Valdosta State University to satisfy VSU’s strict residency requirement and become eligible for graduation.
   b. If a student transfers all of the required core courses from another institution, the student must still complete 21 semester credits from VSU in order to graduate from the Dental Hygiene program.
   c. Please be advised: course credits earned through the South Georgia College Entry Program DO NOT count towards the 21 hour residency requirement.

5. Grade Point Average and Prerequisite Courses
   a. All core classes must be passed with a minimum grade of “C”.
   b. A minimum overall institutional GPA of 2.5 is required for program entry and exit.
   c. Students must successfully complete all dental hygiene courses with 70% or better.
   d. Failure to achieve a 70% average in any clinical dental hygiene course results in program dismissal.

6. Shadowing
   a. Dental office shadowing or job experience is required to gain knowledge of your chosen profession.
   b. Documentation of a minimum of 40 hours shadowing or work experience will be required as a part of the competitive admissions process.
   c. Shadowing must be done in a minimum of 2 different dental practices with at least 20 hours in each practice. Please complete a separate shadowing form for each office shadowed. Applicants that have worked in a dental practice must also present shadowing from a minimum of 2 different practices. The required form is located in this packet.
   d. Shadowing must be completed at the time of application to the clinical portion of the program at WGTC.
   e. Applications without completed shadowing hours and documentation will be considered incomplete. Incomplete applications are not considered in the competitive admissions process.

7. Health Occupations Aptitude Exam (HOAE)
   a. This test is administered at the VSU Testing Office during spring semester. (Note: Students may take the HOAE at any qualifying testing facility that offers the HOAE exam.
   b. Student should sit for the HOAE exam by midterm of the spring semester immediately preceding the application deadline. Your test scores will be given to you by the testing office. Scores are used as criteria for student selection in the competitive admissions process.
   c. A minimum score of 200 is required. A maximum score on the exam is 350. Students should obtain the best score possible to improve opportunity for program admission.
   d. Students may take the test twice in any one calendar year.
   e. Call the VSU Testing office at 229-245-3878 to schedule the time and date for your examination.
   f. Submit HOAE scores with completed application packet. HOAE scores must be less than 1 year old.
   g. Guidelines, additional information and study materials for the HOAE can be found at: http://psbtests.com/site/products/hoae.html and http://www.psbtests.com/resources/resources.aspx
8. Personal References
   a. Two personal references are required in the application packet. Required form is located in this packet.
   b. Applications submitted without personal references will be considered incomplete.
   c. Incomplete applications are not considered in the competitive admissions process.

   a. A one page typed essay is required with the application packet. Your essay should reflect:
      • Your personal reasons for choosing dental hygiene as a career and why you would be an excellent candidate for the program. MLA format is preferred.
      • The top 20 candidates will participate in a personal interview with dental hygiene faculty.

10. Physical Requirements
    a. Visual Acuity (Students must be able to detect subtle differences in color, shape size and dimension)
    b. Hearing
    c. Physical Ability
    d. Manual Dexterity
    e. Hepatitis B Series
    f. For more detailed information on physical requirements see the technical standards for dental programs located in this packet.

11. Permanent Records and Health History Profile
    Upon program acceptance, students will be required to complete a Permanent Record and Health History Profile. Profile contents include but are not limited to: Vaccination Records and Hepatitis B Vaccination, Blood Work (RPR or VDRL), TB Test, Drug Screening, Oral Health Verification, Personal References and Criminal Background Check. Additional requirements could apply upon discretion of the institution or program faculty. Further instruction for this process will be provided upon program acceptance.

12. Financial Aid:
    a. All Fees and tuition are paid directly to Valdosta State University
    b. Students should continue to complete financial aid documentation through VSU.
    c. Students will purchase their books, and instruments at the WGTC book store each semester.
    d. As financial aid cannot be used at multiple institutions simultaneously, financial aid will not be available at WGTC bookstore to purchase books instruments and supplies.
    e. Students should be prepared to purchase books and instruments by cash, check or credit card on the first day of the program.
    f. All incoming students should make arrangements in advance to purchase required books and instruments on the first day of class. Students CANNOT wait until financial aid checks are disbursed to purchase books.
    g. A grace period of 3 days is allowed. Any new student that has not purchased all required books instruments and supplies by the beginning of the 4th class day will be dismissed and the spot will be awarded to the next alternate candidate. Any returning student that has not purchased required books and supplies by the 4th day will be dismissed from class until books are purchased. 5%, 7% and 10% policy will still apply to these absences.

13. Georgia History and Georgia Legislative Requirements
    Students receiving AP credit from non-Georgia high schools or college credit from non-Georgia colleges for US Government/ Politics (POLS 1101) and/or American History (HIST 2111 and/or HIST 2112) must validate Georgia legislative proficiency by passing an exemption exam offered by the Office of Testing, Powell Hall West. See “State of Georgia Legislative Requirements.”
14. Student Advisory Regarding Misdemeanors and Felonies

Students will be required to submit for a criminal background check. Certain misdemeanors and/or felonies could prevent state dental hygiene licensure. Students with felonies or misdemeanors are advised to contact the state licensing board prior to program entry. Please visit the Georgia Board of Dentistry website for additional information on requirements and restrictions for dental hygiene licensure in Georgia. Applicants wishing to practice in other states should check with the Board of Dentistry in that particular state for specific requirements.

“Valdosta State University, Wiregrass Georgia Technical College and faculty and staff are not responsible in the event a student successfully completes program requirements and boards but is unable to obtain licensure due to misdemeanors and/or felonies.”

Wiregrass Policy of Non-Discrimination

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all educational programs and activities, including admissions policies, scholarship and loan programs, athletic and other Technical College System and Technical College-administered programs, including any Workforce Investment Act of 1998 (WIA) Title I financed programs. It also encompasses the employment of personnel and contracting for goods and services. The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

Any violation or questions should be directed to Shalonda Sanders, Executive Director for Human Resources, Title IX Coordinator, Room 100E, 4089 Val Tech Road, Valdosta, GA 31602, or call 229-333-5356 ext. 2; or Keren Wynn, Vice President for Administrative Services, Room 535, 4089 Val Tech Road, Valdosta, GA 31602, or call (229) 333-2103; or Deborah Smith, Director of Human Resources, Room 630C, 667 Perry House Road, Fitzgerald, GA 31750 or call (229) 468-2027; or Sabrina Cox, Director of Distance Education, Room 132, 706 West Baker Highway, Douglas, GA 31533, or call 229-468-2022; or Ivory Gates, Director of Evening Operations, Room 120, 4089 Val Tech Road, Valdosta, GA 31602 or call (229) 333-2100 ext. 1369; or Sherry Carroll, Executive Director for Student Support, ADA & Section 504 Coordinator, Room 628D, 667 Perry House Road, Fitzgerald, GA 31750, or call 229-468-2030.

VSU Equal Opportunity Statement

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the sex, race, religion, color, national origin, disability, or sexual orientation of the individual. It is the intent of the institution to comply with the Civil Rights Act of 1964 and subsequent Executive Orders as well as Title IX, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973.
Policy for Procedure to File Complaints with CODA

“The Commission on Dental Accreditation will review complaints that relate to a program’s compliance with the accreditation standards. The Commission is interested in the sustained quality and continued improvement of dental and dental-related education programs but does not intervene on behalf of individuals or act as a court of appeal for treatment received by patients or individuals in matters of admission, appointment, promotion or dismissal of faculty, staff or students. A copy of the appropriate accreditation standards and/or the Commission’s policy and procedure for submission of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, IL 60611-2678 or by calling 1-800-621-8099 extension 4653.”

A link to the formal complaint form is located on the Wiregrass dental hygiene web page.

Departmental Exposure Control Plan

Due to the nature of the dental hygiene occupation, any student entering dental hygiene program has increased occupational risks, such as heavy lifting injuries, radiation and chemical exposure, exposure to blood and airborne pathogens, and exposure to nitrous oxide. For additional information a complete copy of the exposure control plan is available upon request at the dental department business office.
Technical Standards for Dental Hygiene Program

All candidates for the dental hygiene programs must meet intellectual, physical, and social core performance standards necessary to provide safe patient care in an independent manner. The areas below include examples of necessary activities and skills but are not all-inclusive. Please consider all technical standards carefully before making the decision to apply for the dental hygiene program.

1. **Social Core Performance:**
   Prior felony convictions may affect a student’s ability to participate in the clinical portion of the program and in board certification. All students with a criminal conviction must make an appointment with the program coordinator to discuss their eligibility to participate in the program prior to applying for admission to the program.

2. **Critical Thinking:**
   Critical thinking ability sufficient for clinical judgment. Examples include identification of cause/effect relationships in clinical situations, development of care plans, transferring knowledge from one situation to another, evaluating outcomes, problem solving, prioritizing, and using short and long-term memory.

3. **Interpersonal:**
   Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural and intellectual backgrounds. Examples include establishing rapport with patients, families, and colleagues, negotiation of interpersonal conflict, and respect of cultural diversity.

4. **Communication:**
   Communication abilities sufficient for verbal and written interaction with others. Examples include explanation of treatment procedures, initiation of health teaching and documentation of treatment.

5. **Mobility:**
   Physical abilities sufficient for movement from room to room and in small spaces. Examples include moving around in a dental clinic setting, sitting or standing and maintaining balance for long periods; twisting, bending, stooping; moving quickly in response to possible emergencies; pushing, pulling, lifting or supporting a dependent patient; squeezing with hands and fingers; and repetitive movements and administration of cardiopulmonary procedures.

6. **Motor Skills:**
   Gross and fine motor abilities sufficient for providing safe, effective dental care. Examples include calibration and use of equipment, positioning of patients, grasping and manipulation of small objects/instruments, using a computer keyboard.

7. **Hearing:**
   Auditory ability sufficient for monitoring and assessing health needs. Examples include hearing emergency signals, auditory timing devices on dental equipment, auscultatory sounds and patient communication.

8. **Visual:**
   Visual acuity sufficient for observation and assessment necessary in dental care. Of special importance is the ability to differentiate between subtle color changes and the ability to focus on small fields of vision for extended periods of time. Examples of necessary abilities include visualization of monitors and equipment, anesthetic vials; instruments calibrated in millimeters, use of depth perception and peripheral vision; distinguishing colors; and reading written documents.

9. **Tactile:**
   Tactile ability sufficient for physical assessment. Examples include detection of calculus or oral irregularities, utilizing hand instruments, performance of palpation for purposes of intra and extra oral exam.

10. **Emotional:**
    Emotional stability sufficient to tolerate rapidly changing conditions and environmental stress. Examples include providing patients with emotional support, adapting to changing conditions in the work environment and stress, dealing with unexpected or unpredictable events, maintaining focus on a task, performing multiple tasks concurrently and being able to handle non-cooperative and non-compliant patients.
## Dental Hygiene Required Curriculum and Curriculum Sequence
### Effective Fall 2013

<table>
<thead>
<tr>
<th>Dental Hygiene Core Curriculum Offered By VSU</th>
<th>Credit Hours</th>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1101 Composition I</td>
<td>3</td>
<td>DHYG 1040 D.H. Preclinic Lec</td>
<td>2</td>
</tr>
<tr>
<td>ENGL 1102 Composition II</td>
<td>3</td>
<td>DHYG 1050 D.H. Preclinic Lab</td>
<td>2</td>
</tr>
<tr>
<td>MATH 1101 or 1111</td>
<td>3</td>
<td>DHYG 1000 Oral Anatomy Root Morph.</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 2651 Human A &amp; P</td>
<td>4</td>
<td>DHYG 1010 Embryology &amp; Histology</td>
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<tr>
<td>BIOL 2652 Human A &amp; P</td>
<td>4</td>
<td>DHYG 1020 Head and Neck Anatomy</td>
<td>2</td>
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<tr>
<td>BIOL 2900 Microbiology</td>
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<td>DHYG 1206 Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 1151 General: Chemistry I</td>
<td>4</td>
<td></td>
<td></td>
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<tr>
<td>CHEM 1152 Organic: Chemistry II</td>
<td>4</td>
<td></td>
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<tr>
<td>POLS 1101 American Government</td>
<td>3</td>
<td></td>
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<tr>
<td>HIST 2111 American History</td>
<td>3</td>
<td></td>
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<tr>
<td>PSYC 1101 Fundamentals of Psychology</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOCI 1101 Intro to Sociology</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMM 1110 or COMM 1100 or ACED 2050</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL HOURS @ VSU</strong></td>
<td><strong>44</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>12</strong></td>
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### FALL I

<table>
<thead>
<tr>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DHYG 1040 D.H. Preclinic Lec</td>
<td>2</td>
</tr>
<tr>
<td>DHYG 1050 D.H. Preclinic Lab</td>
<td>2</td>
</tr>
<tr>
<td>DHYG 1000 Oral Anatomy Root Morph.</td>
<td>2</td>
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<tr>
<td>DHYG 1010 Embryology &amp; Histology</td>
<td>1</td>
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<tr>
<td>DHYG 1020 Head and Neck Anatomy</td>
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<tr>
<td>DHYG 1206 Pharmacology</td>
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<tr>
<td><strong>TOTAL HOURS</strong></td>
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### SPRING I

<table>
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<tr>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
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<tbody>
<tr>
<td>DHYG 1110 D.H. Lec I</td>
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<tr>
<td>DHYG 1111 D.H. Clinic I</td>
<td>3</td>
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<tr>
<td>DHYG 2200 Periodontology</td>
<td>3</td>
</tr>
<tr>
<td>DHYG 1070 Radiology Lecture</td>
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</tr>
<tr>
<td>DHYG 1090 Radiology Lab</td>
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<tr>
<td><strong>TOTAL HOURS</strong></td>
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### SUMMER

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<tr>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DHYG 2010 D.H. Lec II</td>
<td>2</td>
</tr>
<tr>
<td>DHYG 2020 D.H. Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>DHYG 2050 Pathology</td>
<td>3</td>
</tr>
<tr>
<td>DHYG 1030 Dental Materials</td>
<td>2</td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>9</strong></td>
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### FALL II

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<tr>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DHYG 2070 Community D.H.</td>
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<tr>
<td>DHYG 2080 D.H. Lec III</td>
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<td>DHYG 2090 D.H. Clinic III</td>
<td>4</td>
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<tr>
<td>DHYG 2105 Nutrition</td>
<td>1</td>
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<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>10</strong></td>
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### SPRING II

<table>
<thead>
<tr>
<th>Dental Hygiene Clinical Courses Wiregrass Georgia Technical College</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DHYG 2130 D.H. Lec IV</td>
<td>2</td>
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<tr>
<td>DHYG 2140 D.H. Clinic IV</td>
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<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>6</strong></td>
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## RECAP FOR BOTH INSTITUTIONS

<table>
<thead>
<tr>
<th>Semester Credits for VSU</th>
<th>44</th>
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</thead>
<tbody>
<tr>
<td>Semester Credits for WGTC</td>
<td>48</td>
</tr>
<tr>
<td>Total Semester Credits for Program</td>
<td>92</td>
</tr>
</tbody>
</table>

**TOTAL HOURS @ WGTC**

**92**
Estimated Expenses for the Dental Hygiene Clinical Program

The following list of estimated expenses is provided so that each student can be financially prepared for the expenses encountered in dental hygiene clinical training. Students are expected to purchase required books and instruments at the beginning of each semester. A three (3) day grace period will be allowed. On the beginning 4th day the following penalties will be applied if required books and instruments are not available for class:

**New Incoming Jr. Student:** Position in the class will be revoked and offered to an alternate candidate.

**Returning DHYG Student:** Student will be dismissed from class until necessary books/instruments are purchased. 5%, 7%, 10% attendance policy will apply.

<table>
<thead>
<tr>
<th>Fall I</th>
<th>Medical Requirements for Program Entry:</th>
<th>250.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Hepatitis B Vaccine, 10 Panel Drug Screening, Physical Exam, Dental Exam, blood tests</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Criminal Background Check</td>
<td>15.00</td>
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<tr>
<td></td>
<td>Uniforms</td>
<td>300.00</td>
</tr>
<tr>
<td></td>
<td>Loupes</td>
<td>800.00</td>
</tr>
<tr>
<td></td>
<td>SADHA Dues $65 (Junior Year)</td>
<td>130.00</td>
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<tr>
<td></td>
<td>Fall Semester Books and Jr. Instrument Kit</td>
<td>1,550.00</td>
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<tr>
<td></td>
<td>Clinic Supplies</td>
<td>25.00</td>
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<tr>
<td>Spring I</td>
<td>RINN Devices for Radiology</td>
<td>150.00</td>
</tr>
<tr>
<td></td>
<td>Books</td>
<td>200.00</td>
</tr>
<tr>
<td>Summer</td>
<td>Cavitron Inserts with Cassette</td>
<td>400.00</td>
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<td>Books</td>
<td>200.00</td>
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<tr>
<td>Fall II</td>
<td>Senior Instrument Kit</td>
<td>350.00</td>
</tr>
<tr>
<td></td>
<td>Books</td>
<td>200.00</td>
</tr>
<tr>
<td></td>
<td>Register and Pay for NBDHE Board Review in January</td>
<td>600.00</td>
</tr>
<tr>
<td></td>
<td>(Fee includes estimated lodging and travel expenses in January)</td>
<td></td>
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<tr>
<td></td>
<td>Clinic Supplies</td>
<td>25.00</td>
</tr>
<tr>
<td>Spring II</td>
<td>Hu Friedy Instrument Trade In</td>
<td>100.00</td>
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<tr>
<td></td>
<td>Books</td>
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<tr>
<td></td>
<td>DHYG Pin</td>
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<td></td>
<td>Dental Hygiene National Board</td>
<td>375.00</td>
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<tr>
<td></td>
<td>CRDTS Clinical Exam and Site Fee</td>
<td>1125.00</td>
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<td></td>
<td>CRDTS Lodging, Food and Travel Expense for student and patient</td>
<td>400.00</td>
</tr>
<tr>
<td></td>
<td>Graduation Application Fee @ VSU</td>
<td>35.00</td>
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<tr>
<td></td>
<td>License fee for GA Board of Dentistry</td>
<td>75.00</td>
</tr>
</tbody>
</table>

- These are estimated costs for the student while enrolled in the clinical phase of dental hygiene training.
- These fees are spread out over the entire clinical phase of training. The expenses DO NOT include tuition and fees paid each semester to Valdosta State University.
- While the faculty and institution make every effort to provide the student with accurate fees, please note that these fees are estimated and might not be 100% inclusive. Fees supplies and equipment are subject to change at the discretion of the program faculty.
Evaluating Your HOAE Scores

The exam is divided into 5 parts to be completed within a 2½ hour period.

**Part I - Academic Aptitude (90 total possible points)** Academic aptitude as measured by the total (combined subtests), might be thought of as a type of ability to learn. The test content is specifically adapted for appraising the combination of innate and acquired abilities that are needed for work of an academic nature. The academic aptitude total emphasizes familiar experiences and concepts while requiring careful reasoning and the capacity to comprehend and draw conclusions.

**Verbal**: The Verbal aspect consists of 30 vocabulary-related test questions. Empirical evidence has shown this type of test item to be highly related to academic success.

**Arithmetic**: The numerical aspect consists of 30 items drawing largely from arithmetic. To some degree, it involves skill with arithmetical concepts along with computational speed. The content of the numerical items is that to which practically all eighth grade students have been exposed.

**Nonverbal**: The nonverbal aspect consists of 30 test items calling for a comprehension of form relationships. Measurement is in terms of the ability to manipulate "things" mentally, to reason out differences in pictured objects, and to deal with concrete materials through visualization. Recognition of relationships and of differences has been shown by research to be basic to learning aptitude.

**Part II – Spelling (60 total possible points)** The spelling test measures skill with a tool essential to written expression or communication. It also reflects educational achievement in basic tools of learning.

**Part III - Reading Comprehension (45 total possible points)** This test measures ability to understand direct statements, interpret written content, see the authors intent, observe organization of ideas, and to extract information from written material with respect to ideas and purposes; thus to read and comprehend what is read.

**Part IV - Information in the Natural Sciences (65 total possible points)** Measurement with this test concerns accumulation of information in the natural sciences, i.e., biology, chemistry, health, safety, etc., at a fundamental level. The relationship of knowledge in the area of the natural sciences to the course of study of the allied health educational program is an obvious one.

**Part V - Vocational Adjustment Index (90 total possible points)** The person's characteristic life style is reflected in his or her distinctive educational and occupational adjustment. Feelings, attitudes, opinions, and other personality characteristics and behavioral traits, which may be quite acceptable in many situations, may not be those desirable for the prospective healthcare professional either as a student or as a practitioner

**Competitive Admission Uses the Raw Scores**

Raw Scores represent the number of questions answered correctly in one particular part of the examination.

- When calculating the score, the first three columns (VE, AR, NE) are subtests of the AA category. The first three columns are combined to determine the Academic Aptitude (AA) score.
- To arrive at a raw score for the exam, add the raw score (RS) from the last 5 columns (AA, Sp, RC, INS and VAI). *Adding all 8 columns will not give the correct score.*
- Best possible raw score for this exam is 350. Two possible formats for results are shown on the following page.
**SCORE SHEET FORMATS**

Add the Raw Score following 5 columns: AA Sp RC INS VAI

**Format #1**

Add Last 5 columns only!

**Do Not** add the first 3 Columns in your score.

**Format #2**

Add the number under Raw Score (RS) in the last 5 columns only: AA Sp RC INS VAI

Raw Score in this example is 267
How Are Students Selected for the Dental Hygiene Program?

Students are selected through a very strict competitive process. A sample of the spread sheet used to tabulate student performance is as follows:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Credit Hours</th>
<th>Attempt 1 grade</th>
<th>Attempt 2 grade</th>
<th>Attempt 3 grade</th>
<th>Total Attempts</th>
<th>Total Points</th>
<th>Non Science Weight</th>
<th>Science Weight</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1161 Composition I</td>
<td>5</td>
<td>4</td>
<td></td>
<td></td>
<td>1</td>
<td>5.000</td>
<td>1</td>
<td>2</td>
<td>12.00</td>
</tr>
<tr>
<td>ENGL 1180 Composition II</td>
<td>3</td>
<td>3</td>
<td></td>
<td></td>
<td>1</td>
<td>5.000</td>
<td>0.9</td>
<td>1</td>
<td>9.0</td>
</tr>
<tr>
<td>POLS 1101 American Government</td>
<td>3</td>
<td>3</td>
<td></td>
<td></td>
<td>1</td>
<td>3.000</td>
<td>0.75</td>
<td>1</td>
<td>9.0</td>
</tr>
<tr>
<td>HIST 2111 American History</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>4.000</td>
<td>1</td>
<td>2</td>
<td>12.00</td>
</tr>
<tr>
<td>PSYC 2500 Fundamentals of Psych</td>
<td>2</td>
<td>4</td>
<td></td>
<td></td>
<td>1</td>
<td>4.000</td>
<td>1</td>
<td>2</td>
<td>12.00</td>
</tr>
<tr>
<td>SOCI 1101 Intro to Sociology</td>
<td>3</td>
<td>3</td>
<td></td>
<td></td>
<td>1</td>
<td>3.000</td>
<td>1</td>
<td>2</td>
<td>9.00</td>
</tr>
<tr>
<td>ACED 2050 Comm. for the Worksite OR COMM 1100</td>
<td>3</td>
<td>4</td>
<td></td>
<td></td>
<td>1</td>
<td>4.000</td>
<td>1</td>
<td>2</td>
<td>12.00</td>
</tr>
<tr>
<td>MATH 1131 or 1111</td>
<td>3</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
<td>2.000</td>
<td>1</td>
<td>2</td>
<td>4.00</td>
</tr>
<tr>
<td>BIOL 2651 Human &amp; P</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>3.000</td>
<td>1</td>
<td>2</td>
<td>9.00</td>
</tr>
<tr>
<td>BIOL 2652 Human &amp; P</td>
<td>4</td>
<td>3</td>
<td></td>
<td></td>
<td>1</td>
<td>3.000</td>
<td>1</td>
<td>2</td>
<td>9.00</td>
</tr>
<tr>
<td>BIOL 2900 Microbiology</td>
<td>4</td>
<td>4</td>
<td></td>
<td></td>
<td>1</td>
<td>4.000</td>
<td>1</td>
<td>2</td>
<td>12.00</td>
</tr>
<tr>
<td>CHEM 1151 General: Chemistry I</td>
<td>4</td>
<td>2</td>
<td></td>
<td></td>
<td>1</td>
<td>2.000</td>
<td>1</td>
<td>2</td>
<td>4.00</td>
</tr>
<tr>
<td>CHEM 1152 Organs: Chemistry II</td>
<td>4</td>
<td>3</td>
<td></td>
<td></td>
<td>1</td>
<td>3.000</td>
<td>1</td>
<td>2</td>
<td>9.00</td>
</tr>
</tbody>
</table>

Please Note the following:

1. All attempts for all courses will be calculated into the candidate’s score to arrive at a total number of Quality Points for the candidate.
2. Scores in science related courses are weighted heavier than general core. (*BIOL 2651 and 2652, BIOL 2900, CHEM 1151 and 1152*)
3. The candidate’s best HOAE score will be entered into the spread sheet.
4. Career choice essays are all scored in advance using a standard grading rubric. In the event two candidates have an identical score, the essay points will be used to determine which student will be offered the position.
5. Students that have successfully completed an **ADA/CODA Accredited** dental assisting program are entitled to 5 bonus points. Students wishing claim points in this category must provide evidence of successful completion by including a copy of your dental assisting diploma in the application packet.
6. Top 20 candidates will participate in personal interview with dental faculty.
Procedure for Application to Dental Hygiene Program

Application Deadline May 15th

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE STUDENT WITHOUT PROGRAM CONSIDERATION.

3 STEP APPLICATION PROCEDURE FOR COMPETITIVE ADMISSION

1. **SIT FOR THE HEALTH OCCUPATIONS APTITUDE EXAM (HOAE)**
   a. Test scores MUST accompany your dental hygiene application packet.
   b. Student should sit for the HOAE exam by midterm of the spring semester immediately preceding the application deadline. Your test scores will be given to you by the testing office. A copy of your scores must accompany your application.
   c. Student may sit for the exam twice in one calendar year.
   d. Call the VSU Testing office at 229-245-3878 to schedule the time and date for your test.
   e. Additional information and study materials for the HOAE can be found at: [http://psbtests.com/site/products/hoae.html](http://psbtests.com/site/products/hoae.html) and [http://www.psbtests.com/resources/resources.aspx](http://www.psbtests.com/resources/resources.aspx)

2. **APPLY FOR ADMISSION TO WIREGRASS GEORGIA TECHNICAL COLLEGE**
   a. Complete the WGTC Application for Admission.
   b. A $25 application fee is required for admission.
   c. Official transcripts from all previously attended institutions will be required for admission.
   d. Application form is available on WGTC website or at admissions office.
      - Indicate Dental Hygiene as your program of choice on the application. *(Note: **DO NOT** submit your DHYG application packet to WGTC admissions office! Your hygiene packet will be submitted directly to the dental hygiene department faculty.)*
      - When your admission process is complete the Wiregrass Admissions office will provide you with a copy of the completed application to be included in your dental hygiene application packet.
   e. Students that have previously applied to or been admitted to Wiregrass **DO NOT** need to complete a new application. Include a typed statement in your application packet containing your name, Wiregrass ID# and that you have been previously admitted to Wiregrass. Call the registrar’s office and request readmission to Wiregrass.

3. **SUBMIT THE COMPLETED DENTAL HYGIENE APPLICATION PACKET DIRECTLY TO THE DENTAL DEPARTMENT.**

Completed application packet **MUST** include the following:
   a. Transcripts from VSU (This can be official or unofficial printed from Banweb)
   b. Copy of completed WGTC Application for Admission
   c. 2 Personal References
   d. 2 Shadowing Verification Forms (Minimum of 40 hours shadowing hygienist in two offices)
   e. Health Occupations Aptitude Test scores.
   f. 1 page typed Career Choice Essay. MLA Format Preferred

All applicants will be notified of acceptance or non-acceptance approximately 2 weeks following the application deadline. The top 20 candidates will be provided with personal interview appointment times.
DENTAL HYGIENE APPLICATION PACKET CHECKLIST

APPLICANT NAME_________________________________________________ DOB _________________________

BEST PHONE# ________________________ VSU ID# ______________________ WGTC ID# ______________________

ADDRESS: ______________________________________________ STATE__________ CITY ____________ ZIP ________

Submit all required documents in one packet to Dental Department by May 15th. Dental Department located in Berrien Hall Room 220.

All of the following items must be included in your completed application packet:

1. _____ This Checklist for Document Verification

2. _____ Current VSU Transcript

3. _____ Copy of Completed WGTC Application for Admission

4. _____ 2 Personal References

5. _____ 2 Completed Shadowing Verification Forms
   • The 40 hours must be split between at least two different practice settings.
   • The 2 office minimum criterion applies even if applicant has been previously employed in a dental office.

6. _____ Health Occupations Aptitude Test Scores

7. _____ 1 Page Career Choice Essay

The top 20 candidates will receive an appointment time for the personal interview when the dental hygiene packet is turn in to the dental hygiene faculty.

For Questions Regarding the Application Process, Please Call the Dental Department at 229-245-3716.
APPLICANT’S PERSONAL REFERENCE FOR THE DENTAL HYGIENE PROGRAM

Part I: Applicant Information: (Applicant Complete this section)

Applicant Name (please print) ____________________________ VSU ID# ____________________________

I authorize the completion of this form and the use of this information in evaluating my qualifications related to dental hygiene training.

________________________________________________      _______________________
Applicant Signature                                                      Date

Applicant: Return this completed reference with you application packet.

******************************************************************************************************

Part II: Individual Providing Reference

The person listed above has applied for admission to the Dental Hygiene program. Kindly give us your candid opinion of this applicant’s suitability for training in a career in dental hygiene.

How long have you known the applicant? ___________________________________________________________

In what capacity have you known the applicant? ______________________________________________________

What qualities does the applicant possess that you believe would contribute to success in a dental career?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

What do you consider the applicant’s strongest characteristics?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

If you or a member of your family were required to have dental care, would you have enough confidence in this applicant to allow him or her to provide treatment or care?
____________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Please give us any further information that you have about this individual that will help us to decide upon his or her suitability for a dental hygiene career. If you feel that this applicant is not suitable for this profession, please explain why not.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Name of Individual Providing Reference (Please Print) ______________________________________________________

________________________________________________         _________________________________
Signature of Individual Providing Reference   Date
APPLICANT’S PERSONAL REFERENCE FOR THE DENTAL HYGIENE PROGRAM

Part I: Applicant Information: (Applicant Complete this section)

Applicant Name (please print) ________________________________ VSU ID# ________________________________

I authorize the completion of this form and the use of this information in evaluating my qualifications related to dental hygiene training.

________________________________________________________________________________________
________________________________________________________________________________________
Applicant Signature                                                      Date

Applicant: Return this completed reference with you application packet.

Part II: Individual Providing Reference

The person listed above has applied for admission to the Dental Hygiene program. Kindly give us your candid opinion of this applicant’s suitability for training in a career in dental hygiene.

How long have you known the applicant? _______________________________________________________

In what capacity have you known the applicant? ___________________________________________________

What qualities does the applicant possess that you believe would contribute to success in a dental career?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

What do you consider the applicant’s strongest characteristics?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

If you or a member of your family were required to have dental care, would you have enough confidence in this applicant to allow him or her to provide treatment or care?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please give us any further information that you have about this individual that will help us to decide upon his or her suitability for a dental hygiene career. If you feel that this applicant is not suitable for this profession, please explain why not.
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Name of Individual Providing Reference (Please Print) ______________________________________________

________________________________________________         ________________________________
Signature of Individual Providing Reference   Date
DENTAL HYGIENE PROGRAM
PRE-ADMISSION SHADOWING VERIFICATION FORM
(This form may be duplicated as needed.)

It is required that applicants observe the practice of dental hygiene for a minimum of forty hours prior to their educational experience in the Dental Hygiene Program. As a member of the dental health team, it is important that applicants have an awareness of the requirements involved in his or her chosen profession. Applicants must shadow in a minimum of 2 different offices and complete a separate form for each office.

Doctors and Staff,

On behalf of Wiregrass Georgia Technical College, the Dental Hygiene Program, and the applicant, we appreciate your time and effort to allow the student to observe in your office. The student should spend the vast majority of the shadowing experience with the hygienist. If the applicant was employed in your practice, please indicate dates of employment and the position held.

Name of Applicant: ________________________________________________

VSU Student ID#   ____________________

Name of Dentist:     ________________________________________________

Name of Dental Hygienist: __________________________________________

Dates Of Observation And Total Number Of Hours Observed:

Dates:     __________________________________________________________

Total Hours Observed: _____________________________________________

Applicants with prior dental experience are not exempt from the shadowing requirement. Applicants must observe the hygienist for 40 hours in at least 2 practice settings.

______________________________________________________________

Applicant Signature/ Date                 Dentist or Dental Hygienist

Signature / Date
It is required that applicants observe the practice of dental hygiene for a minimum of **forty hours** prior to their educational experience in the Dental Hygiene Program. As a member of the dental health team, it is important that applicants have an awareness of the requirements involved in his or her chosen profession. Applicants must shadow in a minimum of 2 different offices and complete a separate form for each office.

**Doctors and Staff,**

On behalf of Wiregrass Georgia Technical College, the Dental Hygiene Program, and the applicant, we appreciate your time and effort to allow the student to observe in your office. The student should spend the vast majority of the shadowing experience with the **hygienist**. If the applicant was employed in your practice, please indicate dates of employment and the position held.

Name of Applicant: ________________________________________________

VSU Student ID# ____________________

Name of Dentist:     ________________________________________________

Name of Dental Hygienist: __________________________________________

Dates Of Observation And Total Number Of Hours Observed:

Dates:     __________________________________________________________

Total Hours Observed: _____________________________________________

*Applicants with prior dental experience are not exempt from the shadowing requirement. Applicants must observe the hygienist for 40 hours in at least 2 practice settings.*

__________________________________    _______________________________
Applicant Signature/ Date                 Dentist or Dental Hygienist Signature / Date