

Dewar COE Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COE.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COE policies and procedures.

The completed form should be filed according to approved policy and procedures.

Committee/Group Name: ASL/Interpreting Program

Chairperson/Responsible Contact: Christia Williams

Purpose of the Meeting: Monthly Program Meeting (review/approve program changes to be submitted at Faculty Meeting)

Date: October 30, 2013 **Time:** 1:00 PM **Location:** EDUC 1047

Departments/Groups/Agencies Represented: In attendance: Nanci Scheetz, Christia Williams

Primary Outcomes:

1. Program revisions
 - Change of degree name and course names from ASL/Interpreting to ASL/English Interpreting for clarification
 - Cleanup of pre-requisite coursework
 - Lab hours change for INTP 4010

Actionable Items/Planned Follow-up:

1. CW will print and have GA underline/highlight copies for next Faculty Meeting.