

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Interim Department head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 12.10.2014 **Time:** 10:00am-12 noon **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Drouillard, Ms. Katresa Gardner (Student organization president via conference call), Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: Curriculum Committee reports included an update on the progress of the Technology Track review including the survey of alumni who work in technology-focused positions or who completed the technology track during their studies. Survey results indicate the need for a course in web programming. SOLIS is preparing a social media communication plan and Gardner will set deadlines for completion. The Merit Scholarship winner, Kristy L. Greene was announced. Merit Scholarship application guidelines were updated and will be posted on the MLIS webpages. BlazeView updates were reviewed and workshops recommended. Spring 2015 admissions were announced – 69 students were admitted, 4 have deferred, and 60 – 65 are expected at orientation and in MLIS 7000.

Actionable Items/Planned Follow-up:

- Next steps in Technology Track revisions due at January faculty meeting
- Development of Web Programming course for Summer 2015
- Updated documents to be posted to MLIS website
- Faculty to set Spring 2015 office hours
- SOLIS to implement social media communication plan