

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 02/25/2016 **Time:** 9:30am-11:30am **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: Many university and college updates shared with faculty. All committee chairs reported on recent committee activities. Summer and Fall 2016 scholarship award recipients announced. George Gaumond award recipient announced, see faculty meeting minutes for names. EOY Budget amendment to move \$5,000 from travel to operating approved. Fall 2016 orientation dates will be August 12-13.

Actionable Items/Planned Follow-up: Advising for MLIS students to begin March 7. All faculty should communicate with their advisees before registration begins on April 4. Most to explore ways to move annual student town hall meeting online for this spring to replace GaCOMO town hall meeting. Textbook adoptions for summer are due March 15, and for fall by April 1. Peacock will enter textbooks into system for faculty. MLIS Planning and Budget Committee will meet March 3 to determine end of year spending. Fall SLOA review meeting scheduled for 3/09/16. All faculty are attending ALA in Orlando in June. Booth staffing schedule and reunion planning will commence soon. MLIS has been approved for a ten month, renewable non-tenure-track instructor line and Most will initiate the position request with HR. Focus for this line will be to teach management track courses.