

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: COEHS Scholarship and Honors Committee

Chairperson/Responsible Contact: Jennifer Lambert-Shute & Phillip Dybicz

Purpose of the Meeting: Last meeting of the year. Summary and discussion of possible changes for next year.

Date: 05/06/2016 **Location:** VSU

Departments/Participants/Groups/Agencies Represented: Jennifer Jane Lambert-Shute, Karen Pickles, Gina M Doepker, Phillip Dybicz , and Daesang Kim

Primary Outcomes:

- I. Thank you
- II. Accomplishments
 - a. Number of applications 280 this year
 - b. 30 students awarded scholarships
 - c. We awarded \$25,300.00
 - d. The biggest audience for the Celebration of students event
 - e. Honored 89 students across the college of education
- III. Thoughts for next year
 - Chair next year, Phillip Dybicz
 - Past Chair, Jennifer Lambert-Shute
 - Will be part of the committee next year: Karen, Daesang, Phillip
 - Leaving: Gina
 - Ideas about changes for next year
 - More programs during the night of the award ceremony (ran out this year)
 - Emails need to be included for the students that are nominated for an award by the departments
 - Need to have a contact person for the award winners (also be included in the excel file)
 - Move MFT under Psy in Award file
 - Add Modern Classical Languages in to Award File
 - Highlight Modern, Art, and music to make sure they are included in all emails about award winners and ceremony
 - Blanton Price student award winner is also there scholarship winner *
 - Less 6x8 Awards in list that we send out to be completed...Starting to creep up. One per Department? Or Program?
 - Email department heads or presenter of the awards to announce the next person after they have presented.

- Changes for the Scholarship
 - Have a way for the scholarship program check if they have a recommender (yes /no, status check, back on student if do not have one, then kicked out of the system)
 - Dorothy Dewar Service Award: Add to website about scholarship type of service, hours of service weekly, financial aid (need) as part of the criteria.
 - Recommendations should be allowed to be from people outsider of VSU? (online programs)

Actionable Items/Planned Follow-up:

- **Choose a recipient for Valdosta Junior Service League scholarship: Kiar Nyomba**
- **Granted request to Emma McGee to have her scholarship reinstated.**