

**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**  
**EXECUTIVE MEETING**  
**(04/24/14)**

**Attendance:** Barbie Radcliffe, Reynaldo Martinez, Anthony Scheffler, Brian Gerber, Mike Griffin, Don Leech, Lynn Minor, Randy Gladwin, Leon Pate, Jack Rainer, Larry Hilgert, Jamie Bird, Kate Warner, Sandra Trowell, Xavier Cheevers, Sterlin Sanders, Michael Schmidt, Greg Harrell, Doug Farwell, Mary Gorham-Rowan, Alicia Roberson and Beverly Richardson

Meeting called to order by Dr. Gerber at 8:35 a.m.

**Approval of Minutes:** The minutes from 04.10.14 were reviewed. Dr. Pate moved to accept the minutes and Dr. Martinez seconded. No one abstained and said motion passed via consensus.

**Technology Update:** Mr. Cheevers provided the committee with a technology update. In March there were 177 desktop issues while in April there were 293. There were 105 classroom issues in March and 126 in April. He reported they have found a solution to the Skype issue; however it will require the use of a complete different program. Mr. Sanders stated there are improvements to the wifi capacity for the campus as a whole. He also stated that classroom updates will start in May.

**Dean's Update:**

- Dr. Gerber stated there is not much in terms of updating from the Dean's Council at this time. There has been no movement on hiring fulltime faculty at this time. Enrollment could be down another 4% which could mean another budget cut. Discussion did ensue regarding part-time faculty. VSU is putting LTFs (limited term faculty) in place. However, at this time, no discussion regarding merit pay has occurred at the dean level.
- Dr. Gerber did receive a call from Bill Holt with the Boys and Girls Club. He is looking for summer teachers of all grade levels/content areas. The Boys and Girls Club is a great environment to begin working in as many principals come there and observe those teachers. He is interviewing now. Therefore, please contact him as quickly as possible if you have any students interested.

**Curriculum Change-Math Education:** Dr. Harrell provided the committee with a secondary education certification track proposal. Please see handout. Discussion ensued regarding the curriculum change. Dr. Pate moved to approve the curriculum change for Math Education and Dr. Radcliffe seconded. No one abstained and said motion passed via consensus.

**Continuous Improvement Matrix:** Dr. Minor updated the committee regarding the continuous improvement matrixes. Dr. Scheffler, Dr. Minor and Mrs. Kuhlmann have been concentrating on the educator prep programs as of right now. The next step will be for the non-educator prep programs. Dr. Minor showed the committee an example of what a matrix would look like. This has been developed as a result of the questions and concerns Dr. Minor and Dr. Scheffler have

encountered while talking with different faculties. Discussion regarding the improvement matrixes ensued both for teacher prep programs and advanced programs.

**Centralized Advising:** Alicia Roberson and Beverly Richardson Blake introduced themselves to the committee. Dr. Blake is going to be the point of contact for the COEHS. If it would be more beneficial, they are willing to speak with the faculty to become better acquainted with their individual programs.

**Program List:** This item was not discussed during this meeting.

**Committee on Committee Report:** Dr. Warner gave a progress report of the Committee on Committees. She has requested that the committee consider and approve Diversity Committee. Dr. Warner also informed the Executive Committee she is stepping down as the Committee on Committees Chair. This is a result of her being a Department Head. At this time, there is not a replacement, but this committee is not meeting again until next year academic year. Committee on Committees members should be faculty only and the chair should be a faculty member. Dr. Leech provided the committee members with the Diversity and Inclusion Committee description. Dr. Obiakor moved to accept the Diversity Committee with minor changes to the description and Dr. Pate seconded. No one abstained and said motion passed via consensus.

**Announcements:**

- Ms. McGahee discussed the Honor's Night scheduled and the logistics of the night. The reception will be after the presentation.
- Dr. Gerber announced that VSU has been awarded from CAEP to receiving assistance in developing a competency based learn system. VSU is leading the way in this area and that is why we were awarded this assistance.
- CAEP is also looking at a couple reviewers to look at VSU.
- Dr. Martinez announced the Adult and Career Education Department will host a conference tomorrow (04.25.14). All are invited to attend.
- Dr. Obiakor extended a "Thank You" to Dr. Scheffler and Dr. Minor for their efforts in working with the Continuous Improvement Matrix.

Respectfully submitted,  
Jessica Pippin