**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(5.7.2020)**

**Attendance:** Bernard Oliver, Kate Warner,Barbara Radcliffe, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, and Renee Whitmer, Alma Young, Linda Most, Hoa Nguyen, James Archibald, Ashleigh Stevens, Steve Downey, Corine Myers-Jennings, and Tracy Burch.   
**Approval of Prior Minutes:** The minutes for 4/30/20 are approved.

**Employee of Semester Award:** Dr. Warner reminder everyone that the nominations for Employee of the Semester are due by May 22, 2020. She asked that all nominations be sent to her.

**P&T Revisions:** Dr. Warner met with the P&T Committee and wanted to address some concerns that the committee has. 1- Promotion of non-tenure and clinical faculty. 2- Does the CVIOG language met ours? Discussion ensued.

**Budget Reductions:** Dr. Oliver asked the chairs to prepare proposals of what could be made/or cut in their budgets. (travel, PT instructors, furlough days, and vacant positions) He reminded them to keep all students in mind when making those suggestions. Send him all ideas today so he can present them to the Provost.

**Meeting adjourned at 11:30 am**

Respectfully submitted,

Tracy Burch