**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**
**DEPARTMENT HEAD EXECUTIVE COUNCIL MEETING**

**(3.31.22)**

**Attendance:** Karla Hull, Debbie Paine, Heather Kelley, Linda Most, Steve Downey, Crystal Randolph, Katie Adams, E-Ling Hsiao, Doug Jordan, Ashleigh Stevens, Natalie Kuhlmann, Tracy Burch and Kevin Overlolauer.

**IT Conversation:** Mr. Overlauer asked if the COEHS have any specific IT related issues or requests. Discussion ensued.

**Budget Update:** Dr. Hull stated that the upcoming budget cuts will be in the travel and operation lines for the major part of the cuts. Discussion ensued.

**Teaching Fellowship/ Readings:** Dr. Hull asked for the departmental suggested readings. Discussion ensued.

**P&T Non-Tenure/ Clinical Process:** Dr. Hull stated that there are a few new guidelines for VSU. Discussion ensued.

**7 Year Program Review:** Dr. Hull stated all of COEHS will coming up for review this year. Some edits are being worked on and she will be sent out a timeline and more information about the review.

**Listening Sessions**: Dr. Hull announced that Dr. Slykhuis would like to hold individual sessions with each chair. Dr. Warner will contact each with the time and date.

**Advising Update:** Ms. Stevens said that registration opens on Monday, April 4th and that 70% have been advised and that number is growing. Discussion ensued.

**Professional Education Services Update:** Dr. Kuhlmann updated the chairs that Anthology could benefit all programs not only the accredited programs. Discussion ensued. She stated that the Continuous Improvement Report will now be an electronic form, she is working with Michael Black on this change. Discussion ensued.

**Excellence Awards Process:** Dr. Kuhlmann stated that mid-April the committee will vote on the nominees and they will be announced at the August opening of the college meeting.

**Meeting adjourned at 12:10pm**

Respectfully submitted,

Tracy Burch