**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**   
**DEPARTMENT HEAD EXECUTIVE COUNCIL MEETING**

**(1.7.2021)**

**Attendance:** Karla Hull, Kate Warner,Debbie Paine, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, Linda Most, Ashleigh Stevens, James Archibald, Steve Downey, Corine Myers-Jennings, Doug Jordon, Sonja Jenkins, Tracy Burch and Jamie Workman.

COEHS Scholarship & Awards: Dr. Workman gave an update of the progress made by the Scholarship & Awards Committee. Discussion ensued.

**Budget FY 2022:** Dr. Hull sent an email to chairs with a comparison of FY 18 – 21. She asked them to look at their expenses. She asked them to submit to her their final budget requests to her as soon as possible. Discussion ensued. Result: Dr. Hull agreed to pay for Minors on Campus background checks for all departments that require them.

**COVID & Spring 2021 Updates:** Dr. Hull stated that students would not have a full week for spring break. VSU will be giving 5 Wellness days throughout the semester. On these days there is to be no assignments due. She asked the chairs stress this to all faculty and to make sure it is upheld. COVID Vaccine will be available at VSU soon. Dr. Hull asked the chairs to stress to their faculty to be responsive to all student in a timely manner.

**Faculty Search Updates:** Dr. Hull asked the chairs for updates on open position postings: Discussion ensued. Chairs stated that they are getting applications but some are not qualified.

Dr. Hull asked the chairs to make sure that all candidates are given the same interview process. All teaching positions must show evidence and a demonstration of teaching capability.

**Presidential Excellence Awards**: Dr. Hull asked for nominations to be submitted to her by February 1, 2021. The winners of last year’s college level awards will be nominated for these awards as well as new nominations. Discussion ensued.

**Announcements from Dr. Hull:**  
Annual Faculty Evaluations Timeline: link was provided to chairs.

SACS will be at VSU on March 9 -11, 2021. All chairs must be on campus these days.

No Meeting on January 21,2020. Nest meeting to be held on January 28, 2021.

**Meeting adjourned at 11:05 am**

Respectfully submitted,

Tracy Burch