**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(8.29.2019)**

**Attendance:**Dean Oliver, Kate Warner,Heather Kelley, Eugene Asola, Renee Whitmer, Hoa Nguyen, James Archibald, Alma Young, Linda Most, Leon Pate, Ashleigh Stevens, Corine Myers-Jennings and Tracy Burch.   
**Approval of Prior Minutes:** The minutes for 8/22/19 are approved.

**V-State, FGE & Open House Events:** Dr. Warner emailed the upcoming events to the chairs to share with faculty. Send her names of those who are available to attend the events.

**Family Weekend:** Dr. Warner reminded everyone of the event.

**Academic Services Specialist Position (Marshall):** Dr. Warner updated everyone on the progress of this position. The committee has picked five applicants to interview next week.

**Program Ideas:** Dr. Oliver requested the chairs to send ideas for new innovative programs that he can present to the Provost.

**Budget Planning:** Dr. Oliver reminded the chairs to send update and/or purchase ideas for the Academic Affairs funds available to the COEHS. Unanimous decision was made that any monies should be spent on updating the Education Building.

**Low/No Cost Courses:** Dr. Oliver requested lists of all low or no cost courses to present to the Provost.

**Hiring Plans:** Dr. Oliver asked the chairs to send him their hiring proposals before tomorrow. He will meet with the Provost to discuss.

**Experiential Learning:** Dr. Oliver reminded the chairs to send a list of courses for experiential learning to Natalie.

**Enrollment:** Dr. Oliver announced that enrollment is up. He congratulated and thanked everyone on a great job.

**Regents Teaching Excellence Department: (Principal & Teacher of the Year Awards)**

Dr. Oliver handed out information and would like to nominate one for each of our alum for these awards. Please send nominations to

Dr. Warner. Due in 2 weeks.

**Academic Affairs Strategic Plan:** Dr. Oliver passed out their plan and asked the chairs to keep this in mind while we are creating the COEHS plan.

**Program & edTPA Coordinators:** Dr. Asola asked what is the process to update the current coordinators? Discussion Ensued.

**Other:**

**Graduate Programs Growth:** Dr. Pate stated that the graduate programs need to be more of a priority. Faculty is needed if the programs are to grow. Discussion ensued.

**Contract Dates:** Dr. Pate asked for the date that faculty are required to be present and on campus for fall semester. Discussion ensued.

**Academic Services Specialist Position (Kitchens):** Renee asked for an update on this position. Discussion ensued.

**AVID:** Dr. Warner told everyone about the AVID program in Brooks County High School and asked for tutoring volunteers. Discussion ensued.

**Meeting adjourned at 11:30 am**

Respectfully submitted,

Tracy Burch