**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(4.9.2020)**

**Attendance:** Bernard Oliver, Kate Warner,Barbara Radcliffe, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, and Renee Whitmer, Alma Young, Linda Most, Hoa Nguyen, James Archibald, Ashleigh Stevens, Steve Downey, and Tracy Burch.
**Approval of Prior Minutes:** The minutes for 3/26/20 & 4/2/20 are posted.

**Summer Classes:** Dr. Oliver asked the chairs to stress to their faculty the importance of being flexible with students in the transition to online instruction. He asked the chairs and faculty to keep their attention on enrollment. Discussion ensued.

**Coastal Georgia:** Dr. Oliver asked for an update on the proposed courses that is to be offered in the coastal areas. He asked Dr. Waugh and Dr. Radcliffe to follow up with Dr. Da Cruz on this topic. Discussion ensued.

**COEHS Reorganization:** Dr. Oliver asked if there are any changes to made to the latest reorganization chart. He will present this updated version to the Provost this week. Discussion ensued.

**COEHS Awards:** Dr. Warner asked for opinions and ideas for the awards winners. How can we make the presentation of these awards eventful with the ongoing social distancing order? Discussion ensued.

Dr. Warner also mentioned the new process for faculty to be nominated for College Excellence Awards. The faculty selected for the College Excellence Awards will be submitted as nominees for the University Faculty Excellence Awards. Her and Dr. Kuhlmann have been in contact with Diane Holliman (COEHS Awards and Scholarship Chair), to establish the nominating and voting process, which will close on May 6th.

**Other:**

**Searches:** Dr. Waugh asked for an update on the faculty searches and hiring. Dr. Kuhlmann asked for an update on the Associate Dean search. Dr. Radcliffe asked for an update on the Department Head position. Discussion ensued.

**GOML Graduate Assistantships:** Dr. Archibald asked for an update on Summer Graduate Assistants. Dr. Warner said she would be sending an email with a request for essential numbers needed in each department. This would better assist us to know what our numbers will be for the Summer semester. Discussion ensued.

**Caught You Caring- Dr. Kelley:** Dr. Warner announced that Dr. Kelley had received a caught you caring award and read aloud the submitted nomination from the student.

**GACE Assessment Testing:** Mrs. Young said she was getting questions from students who are concerned about paying for the GACE test. Dr. Kuhlmann said that all GACE testing has been suspended at this time due to COVID19. Dr. Kuhlmann has requested more information from the PSC on a newly released document from the PSC about the waiving of GACE and conditional admittance. Discussion ensued.

Dr. Kuhlmann also discussed the effort her and Dr. Oliver made a couple years ago to establish a scholarship fund to help students pay for the costs of becoming a teacher. Dr. Downey also mentioned that Student Affairs has a fund to assist students with financial issues due to COVID-19 and that the student can contact Student Affairs about the process.

**Dr. Oliver Resignation:** Dr. Oliver announced his plan to take a position elsewhere on July 1, 2020. Discussion ensued.

**Meeting adjourned at 11:45 am**

Respectfully submitted,

Tracy Burch