**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(3.12.2020)**

**Attendance:** Bernard Oliver, Kate Warner,Barbara Radcliffe, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, and Renee Whitmer, Alma Young, Linda Most, Hoa Nguyen, James Archibald, Ashleigh Stevens, Steven Downey, and Tracy Burch.   
**Approval of Prior Minutes:** The minutes for 3/5/2020 are approved.

**Graduate Assistant Allocation Model:** Dr. Da Cruz gave an overview of the task force process. The committee asked questions and gave suggestions for her to take back to the committee. She answered questions they had regarding the GOML funded Graduate Assistants.

**COVID-19 (Corona Virus):** Dr. Oliver asked the chairs to have their faculty to develop online courses. He asked them to submit their strategic plan for their staff’s schedule as well. Deadline of Friday, March 13th. Discussion ensued.

**Education Renaissance Journal:** Dr. Oliver passed around a flyer

**Experiential Learning:** Dr. Oliver asked the chairs to send a list of courses that require experiential learning. Natalie said the Experiential Learning Committee would meet to decide and she will send Dr. Oliver the list compiled by chairs from academic year 2018-2019.

**ACETTAPP Agreement:** Dr. Oliver explained that this organization approves the background checks for placements made at some hospitals, including SGMC now. There is a cost associated with AACETTAPP and the students may be required to pay. Discussion ensued.

**Micro-Credentialing:** Dr. Oliver wants to have more conversations to develop these. Discussion ensued.

**Faculty Searches:** Dr. Oliver asked the chairs to send a listing of the positions that will be vacated in their departments. He asked them to send a list of up to 2-3 that will need to be refilled next year as well as requests for new positions. He plans to meet with the Provost about positions before chairs compiles evidence of need. Discussion ensued.

**Graduate Assistantships:** Dr. Warner asked the chairs to send her a list of all graduate assistants in their department. Dr. Oliver will ask Becky de Cruz to come to an executive meeting to talk about the centralized location proposal. Discussion ensued.

**Other:**

**Staffing:** Dr. Myers-Jennings announced that her administrative assistant has resigned. She would like to fill that position as soon as possible. Dr. Oliver mentioned that Dr. Kelley is still without an assistant as well. Dr. Oliver will ask Dr. Smith if we can fill the position with a temporary staff member until we can post the position. He will make a decision on the staffing to assist Dr. Kelley and notify those who are to assist. Discussion ensued.

**EAB:** Dr. Oliver, Dr. Warner and Renee recently attended this company’s marketing presentation. They passed around the packet that was received from the presentation for all to view. Dr. Oliver would like to bring this company in to do a presentation for the chairs. Discussion ensued.

**Meeting adjourned at 11:30 am**

Respectfully submitted,

Tracy Burch