



Petition to Register for More Than Nineteen Hours

Twelve or more semester hours constitute full-time enrollment for undergraduates. The typical academic load for undergraduate students is approximately 15 hours per semester. An academic load of 19 hours is permitted without special approval. The maximum load is 21 hours per semester. To register for more than 19 hours:

- Complete this petition, obtaining the signatures of your academic advisor and department head of the school/division/college of your major.
- Submit this petition to the department head of the course you need to add so that he or she can raise your load limit.
- Register for the course you need to add (by whatever method is available – online, paper add-drop, etc.).
- Pay any additional fees that may be required.
- If you are within two semesters of graduating, attach a copy of your approved Application for Graduation.

Name _____

Student Number _____

Major _____

Currently on Dean's List Yes No

Term for Overload Fall _____ Spring _____ Summer _____

Hours Earned: _____ Hours Taking this Term: _____ Cumulative GPA: _____

What courses do you need to register for in the term requested?

What is the reason for requesting an overload?

Student's Signature

Date

Student's Advisor's Signature

Date

Student's Department Head's Signature

Date

Note: The Approval of this Overload is not a guarantee that the student will be registered in the course needed. Registration is restricted to seat availability.