



**Re-Employment Policy**

An individual who has retired from the USG and is receiving benefits from the Teachers Retirement System, the Employees Retirement System, or the Regent’s Retirement Plan, may be eligible for re-employment on a part-time basis by the USG. Part time employment is defined as 19 hours (FTE .49) OR less per week.

NOTE: Rehire retiree salary and employment information must be submitted to TRS each fiscal year even if there are no changes to the retirees pay or job duties.

**Information from Last Position held before Retirement:**

Name:	
Department:	
Job Title:	
Employee Category	Faculty <input type="checkbox"/> Staff <input type="checkbox"/>
Full-Time Salary:	

**Terms of Re-employment:**

Department:	
Job Title:	
Full-Time Equivalency:	
Re-employment amount:	
Date of Retirement:	
Date of Re-employment:	Option End Date:

I understand there are no ongoing guarantees of employment beyond the close of Fiscal Year\_\_\_\_\_ Continued employment will depend upon acceptable performance, departmental budget and a continued need for the service provided.

\_\_\_\_\_  
Witness Signature/Date

\_\_\_\_\_  
Employee Signature/Date

APPROVED:

\_\_\_\_\_  
Department Head/Supervisor

Signature/Date

\_\_\_\_\_  
Dean/Director

Signature/Date

\_\_\_\_\_  
Vice President

Signature/Date

**HR Use Only:**

Date Received by HR: \_\_\_\_\_ Date Submitted to TRS: \_\_\_\_\_

TRS Approval Date: \_\_\_\_\_

Revised 3/28/19