

# Right to Know Act

## Environmental & Occupational Safety

**You have the right to know about the hazardous chemicals in your workplace!**

Under the "Public Employee Hazardous Chemical Protection and Right to Know Act of 1988" you must be informed of the following:

- ❖ The Requirement of the law;
- ❖ Your right to receive information regarding hazardous chemicals on your job;
- ❖ Your right to receive formal training and education on hazardous chemicals;
- ❖ What a Material Safety Data Sheet (MSDS) is and how it works;
- ❖ Where hazardous chemicals are used in your work place;
- ❖ Your physician's right to receive information on the chemicals to which you may be exposed.

**YOU CANNOT BE FIRED, DISCRIMINATED AGAINST, OR DISCIPLINED  
FOR EXERCISING YOUR RIGHT TO KNOW!**

- No pay, position, seniority, or other benefits may be lost for exercising your right to know
- You may present a written request to receive an MSDS for any chemical used on your job
- You have the right to refuse to work with a hazardous chemical if an MSDS in your employer's possession has not been provided to you within five working days after your written request, unless you are required to perform essential skills.

### Complaints or Concerns

All complaints and/or concerns should be addressed to Environmental & Occupational Safety (ext. 6171).

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## Employee Right to Know

Please check the appropriate box below. (check only one box)

- I have read and understand the above information, but this information does not apply to me because I do not use or am not exposed to any hazardous chemicals in my workplace.
- I have read and understand the above information. This information does not apply to me because I do not use or am not exposed to any hazardous chemicals in my workplace; however, I would like to attend a training briefing regarding my rights under the Public Employee Hazardous Chemical Protection and Right to Know Act of 1988.
- I have read and understand the above information. Because I use or am exposed to hazardous chemicals in my workplace, I would like to attend a training briefing regarding my rights under the Public Employee Hazardous Chemical Protection and Right to Know Act of 1988.
- I have read the above information, but am still uncertain about the Public Employee Hazardous Chemical Protection and Right to Know Act of 1988.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Work Phone Number

\_\_\_\_\_  
Date Hired

\_\_\_\_\_  
Today's Date