University System of Georgia Professional Development Consortium (USGPDC)

The purpose of the consortium is to foster collaboration among USG institutions in regards to professional development to facilitate benchmarking, share development resources and implement best practices.

Regional training centers and regional partnerships have been established throughout the USG.



Regional Training Center

Valdosta State University

Registration Assistance: training@valdosta.edu

Customized Training: Becky Murphy- 229-259-5106

Regional Partners

Abraham Baldwin Agricultural College

Albany State University

Bainbridge College

Columbus State University

Darton College

Georgia Southwestern State
University

South Georgia State College

FREE Management classes offered through the University System of Georgia Professional Development Consortium.

Proofreading and Grammar Review

Tuesday, July 8 from 9 AM-11 AM
Valdosta State University— University Center Rose Room

This workshop will benefit employees who want to learn to write more effectively on the job. This interactive workshop will last 90 minutes and will allow you access to a standing online course on grammar and proofreading. The last 30 minutes of the class will be devoted to showing you the additional educational tools available to you in BlazeVIEW.

Learning objectives:

- How to make your document effective before you write your first word
- How to use the Paramedic Method to write clear, concise sentences
- How to identify and avoid common grammar errors
- How to identify and avoid common punctuation errors
- · How to proofread

Instructor: Dr. Patricia Miller

Dr. Pat Miller has been teaching grammar and editing for over 26 years. She has taught, print journalism, business writing, creative writing and composition. She received her Ph.D. from the University of Iowa and has been at VSU since 1989.

Register

Online-www.valdosta.edu/training, Select Training Course Registration button Select visitor login

OR

Call- VSU Employee Development 229-259-5105

