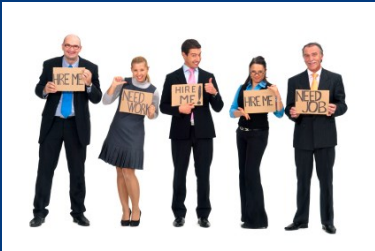


The purpose of the consortium is to foster collaboration among USG institutions in regards to professional development to facilitate benchmarking, share development resources and implement best practices.

Regional training centers and regional partnerships have been established throughout the USG.



Regional Training Center

Valdosta State University

Registration Assistance:
training@valdosta.edu

Customized Training:
Becky Murphy- 229-259-5106

Regional Partners

Abraham Baldwin Agricultural College

Albany State University

Bainbridge College

Columbus State University

Darton College

Georgia Southwestern State University

South Georgia State College

How to Hire the Right Person

Tuesday, May 09, 2017 9:00 AM - 12:00 PM

Valdosta State University— University Center Magnolia Room 1

Recruiting and selecting the right person for the right job is a critical aspect of employee retention. This session will cover the vital guidelines for creating and conducting an effective and legally defensible selection interview.

Learning objectives:

- Identify essential job functions and determine which of these are best assessed through interview questions or some other selection process
- Increase the predictability power by using behavioral questioning
- Determine appropriate questions to predict “best fit”
- Identify effective methods to evaluate candidates following the interview
- Learn how to dissect resumes and applications
- Methods to use to get the most out of references
- Learn how to get candidates to tell you more

Instructor: Ashley Cooper

Ashley is a Training Specialist with the Employee and Organizational Development Department, a unit of Human Resources and Employee Development at Valdosta State University. As a Training Specialist, she specializes in Organizational Communication training. She also instructs at the institutional level on a variety of topics which include new staff employee orientation, customer service, management and leadership skills, communication skills, time management, and conflict management skills.

Register

Online-

www.valdosta.edu/training,
click registration icon, select
visitor login

OR

Call- VSU Employee