

Instructions for Room Cleanup and Furniture Arrangement

1. Furniture must be arranged the way it was when you arrived. Beds with lofting kits must be re-lofted. Please refer to the Housing website for proper furniture arrangement of your room.
2. Thermostats must be set to 70 degrees with the fan set to AUTO.
3. Your room must be clean and tidy to avoid being charged a \$100.00 cleaning fee PER RESIDENT. Please perform the following:
 - Remove all personal belongings and trash
 - Dust blinds
 - Clean inside of all windows and mirrors
 - Sweep and mop all flooring (if your room is carpeted you must vacuum thoroughly)
 - Wipe down all furnishings
 - Wipe down all walls, baseboards, and doors (they should all be free of smudges, dust, and residue)
 - Arrange furniture correctly
 - Remove all tape and tape residue from walls and doors
 - Clean sinks, vanities, and countertops thoroughly (Plumbing fixtures should be clean and free of spots)
 - Dust and wipe air conditioning vents