



James L. & Dorothy H. Dewar
COLLEGE of EDUCATION
& HUMAN SERVICES
VALDOSTA STATE UNIVERSITY

Department of Library and Information Studies
MLIS 7650 IA
Summer 2021
3 Credit Hours

INSTRUCTOR INFORMATION

Dr. Nicole Alemanne (she/her)
Odum Library Room 4600
Phone: 229-245-3742
ndalemanne@valdosta.edu
<https://www.valdosta.edu/about/directory/profile/ndalemanne>
Office Hours: By appointment

COURSE DESCRIPTION

Prerequisite: MLIS 7000. An introduction to the basic ethical precepts of the information professions and the importance of ethics. The course examines differences among ethical, legal, moral, and religious systems and includes a case study methodology to explore ethical situations in the professional practice. Drawing upon lessons offered by relevant professional organizations and their ethics codes.

TEXTBOOKS / RESOURCE MATERIALS

Resources (readings, videos, websites, etc.) will be available electronically via GALILEO databases, on Odum Library course reserve, or through the course BlazeVIEW website

COURSE OBJECTIVES

Upon completion of this course, the student will be able to meet these Student Learning Outcomes (SLOs). The SLOs are aligned with MLIS program objectives (<https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/>):

- SLO 1. Identify key ethical frameworks and practices (MLIS PO 4);
- SLO 2. Understand and apply the ethical standards of practice as described by ALA and other organizations (MLIS PO 4); and
- SLO 3. Understand the impact of the emergence and adaptation of new technologies on information ethics (MLIS PO 4).

COURSE ACTIVITIES/ASSIGNMENTS/REQUIREMENTS

The following list is a brief overview of the assessments used to measure learning outcomes included in this course. Complete instructions for each assignment along with grading criteria will be posted on the BlazeVIEW course site in advance of that assignment's due date.

Weekly Discussions (52%)

A large part of our work this semester will be conducted in discussions so that you can collaboratively construct knowledge about information and ethics and apply ethical concepts to library and information center practice.

Ethics Webinar (33%)

You will develop the content portion of a webinar about information and ethics through two assignments:

- Topic and 3 References (3%): You will submit the topic for the webinar and three references that you might use in developing it.
- Working Outline (10%): You will submit a working outline with a minimum of 3 references.
- Ethics Webinar (20%): You will develop a webinar about an information ethics topic.

Ethics Essay (15%)

You will submit a short essay on information ethics at the beginning of the course and revise and expand it near the end of the course.

SUBMITTING ASSIGNMENTS

All assignments must be submitted as instructed on the BlazeVIEW course website using Word formats (.doc or .docx suffixes only) or other formats designated by the instructor. The university's Information Technology (IT) department provides step-by-step guides on how to use VSU's e-mail system and other resources. The IT Help Desk is at <http://www.valdosta.edu/administration/it/helpdesk/>. Their telephone hotline is 229-245-4357. BlazeVIEW is powered by the Desire2Learn (D2L) Brightspace course learning system. D2L provides 24/7 support 365 days a year. To contact D2L, go to <https://D2LHelp.view.usg.edu> or call the hotline at 855-772-0423.

LATE SUBMISSIONS, MISSED ASSIGNMENTS, & MAKE UP ASSIGNMENTS

Assignments due dates are posted in the course BlazeVIEW site. Late submissions will not be accepted or graded. However, if you are having trouble completing an assignment on time, contact me before the due date so that we can discuss a possible extension. I will not grade or give credit for discussion activity completed after the due date/time.

Completely skipping an assignment is not acceptable in graduate school. To be eligible to receive an A in this course requires completing every assignment and submitting within the specified deadlines. All course work is due inside BlazeVIEW on the date and time indicated on the course calendar (based on the BlazeVIEW clock). Technology problems are not an acceptable excuse for submitting work late unless BlazeVIEW is down at the time the work is due.

MLIS PROGRAM E-PORTFOLIO REQUIREMENT

An E-Portfolio is required for graduation by all students. You might consider including the ethics webinar in your portfolio.

COURSE GRADES

Course grades will be awarded as follows:

- A: 90%–100%
- B: 80%–89%

C: 70%–7%
D: 60%–69%
F: Lower than 60%

No grade below a C will be credited toward a VSU graduate degree and students must receive a grade of B or better to earn credit in core courses and the required collection development elective.

ATTENDANCE POLICY

VSU requires that you attend class in the first week. [Insert first week attendance requirement for this course.] All course activities will be conducted through BlazeVIEW [and/or other platform(s) as designated by the instructor]. Course content is delivered asynchronously according to the course calendar. It is your responsibility to participate in all course activities and submit assignments on time. It is in your best interest to log into the course at least several times each week (daily is best) to check announcements, discussion board posts, and emails.

COMMUNICATION

Communication will be conducted through BlazeVIEW email, postings and replies in the discussion board, and/or BlazeVIEW announcements. Check these areas at least several times per week (daily is recommended) as you are responsible for knowing all information communicated through these channels.

VSU requires that all correspondence between the student and the instructor be conducted through official university channels. To that end, all email correspondence related to this course is to be sent using the email client built into the BlazeVIEW course website. For other correspondence with any VSU faculty members or administrative offices, please use your VSU email account.

PROFESSIONALISM

The Department of Library and Information Studies expects you to pursue your academic endeavors and conduct yourself in a professional and ethical manner. All work submitted in the course must represent your own efforts. Cite sources and include reference information. You should communicate in a professional manner in both speech and writing and maintain a professional attitude, being respectful to others and their viewpoints. Exercise an awareness of the pervasiveness of the online environment and strive to maintain a professional online presence.

ACADEMIC INTEGRITY

You are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct (<https://www.valdosta.edu/administration/student-affairs/student-conduct-office/student-handbook.php>) and the COEHS Policy Statement of Plagiarism (<https://www.valdosta.edu/colleges/education/deans-office/policy-statement-of-plagiarism.php>). All students are expected to do their own work and to uphold a high standard of academic ethics. Consequences for acts of academic dishonesty are detailed in the COEHS Policy Statement of Plagiarism.

For more information, visit Academic Honesty at VSU (<https://www.valdosta.edu/academics/academic-affairs/academic-honesty-at-vsua.php>).

STUDENT OPINION OF INSTRUCTION SURVEY

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage (<https://www.valdosta.edu/academics/academic-affairs/sois/>).

TITLE IX STATEMENT

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: Dr. Sherolyn Hopkins, titleix@valdosta.edu, Student Union, Suite 3106, Valdosta State University, Valdosta, Georgia 31698, 229-333-5941. To file a report (not make an inquiry) please visit https://cm.maxient.com/reportingform.php?ValdostaStateUniv&layout_id=7

ACCOMMODATION STATEMENT

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office (<https://www.valdosta.edu/student/disability/>) or email access@valdosta.edu

Helpful Links

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| Technical Support (IT helpdesk) | https://www.valdosta.edu/administration/it/solutions/ |
| Center for eLearning (support for BlazeVIEW) | https://www.valdosta.edu/academics/elearning/ |
| Academic Support Center | https://www.valdosta.edu/asc/ |
| Hope Connect (Mental Health Services) | https://www.valdosta.edu/administration/student-affairs/student-health/hope-connect-about.php |