

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES – March 27, 2014
Meeting Location: 1103 Converse Hall

Present: Mary Block, Jennifer Branscome, Byron Brown (for Mike Davey), Janet Foster, Hanae Kanno (for Michael Sanger), E-Ling Hsiao, Lyle Indergaard, Sandra Kregar, James LaPlant (presiding), Martha Laughlin (for Kate Warner), Jim Loughry, David Nelson, Jim Peterson (for Sherman Yehl), Nancy Swanson. Guests: Joe Mitchell, Rebecca Petrella, Teresa Williams.

The meeting was called to order by Dr. James LaPlant at 2:03 PM.

Minutes from the February 20, 2014 meeting were approved.

Dr. Joe Mitchell (Communication Arts) described a hybrid, pedagogy course that he is teaching this summer (in June and July) on Saturdays. The course can be used as an elective, and it can be beneficial to super section graduate assistants since it includes online teaching segments. The course is designed to fit everyone's agenda but does not supersede training courses or sessions offered by other programs.

College of the Arts

Curriculum Change – MA in Communication: David Nelson said that after an assessment of the program, the department decided to remove multiple tracks so that the pathway to the MA in Communication will be the same.

Revised Catalog Copy – MA in Communication: The change will reduce the program's selected outcomes and update web and catalog information. Motion was made to approve; seconded. The proposals were approved.

College of Arts and Sciences

New Course – BIOL 6720: Jim Loughry said that the course is being created from a special topics course and is cross-listed with an undergraduate course. Motion was made to approve; seconded. The proposal was approved.

College of Business Administration

Revised Catalog Copy – MBA Admissions Score Requirements: Nancy Swanson explained that the program is waiving the GRE or GMAT dependent upon a student's UGPA.

Revised Catalog Copy – Dual MBA/MACC Program: The changes include requirements for a dual degree, allowing students to take electives in both programs. Motion was made to approve; seconded. The proposals were approved.

College of Education and Human Services

Course Deactivation – PSYC 8500: Jennifer Branscome said that the course has not been taught in 7 years and is being deactivated. Motion was made to approve; seconded. The deactivation was approved.

Other Business:

1. Including Graduate Students and Other Stakeholders – do programs allow graduate students to participate in the decision process? Martha Laughlin said that MFT uses a suggestion box so that students can offer opinions and suggestions. Students feel they have invested time and effort in their future. Janet Foster mentioned that ECSE has an advisory board with graduate student members. Consideration for future meetings – have a graduate student join the GEC since the Associate of Graduate Students is no longer active.
2. International Students and Three-year Degrees – do programs allow acceptances of three-year degrees? International student applications are increasing but their undergraduate degree does not equal our four-year degree requirement. Rebecca Petrella said that a growing number of programs are examining this issue on a case-by-case basis. Three-year degrees for international student applicants can be credited for acceptance to a graduate program. Music, for example, has looked at GPAs and other factors to determine if a student will be successful or not. The first three Master of Music Performance students are graduating this spring.
3. Graduate Symposium Update: The event will take place 4:00-6:00 pm on Friday, April 25. There are 48 participants and the first ever musical piece. Special thanks were offered to everyone that recruited participants.
4. Graduate Student Travel Update – The Graduate School has funded 13 students' travel thus far, totaling \$5500 in funds. The deadline to encumber travel money is April 30.
5. Life After Graduation – this event is scheduled for 5:00-6:30 pm on April 3. The Graduate School will send out e-mail invitations particularly to undergraduates. The session will include how to get started with the application process, what is graduate school like, and testimonials from students and faculty. Program Coordinators are welcomed to be there – set up tables.
6. Writing Task Force – the task force held its first meeting on March 10 and will meet again on April 17. It will be working with the IDEA Center to incorporate mentoring and writing circles.
7. Marketing – Please send any requests for marketing funds to the Graduate School. Funds can be used for attending career and recruiting fairs, and the publishing of brochures and posters.
8. Graduation – May 10. Students will line up in Jennett Hall then walk to the PE Complex for each ceremony. Faculty hooding doctoral students will also line up in Jennett.

Motion was made to adjourn, seconded, at 3:00 pm.

Teresa Williams

Teresa Williams, Recorder

James T. LaPlant

James T. LaPlant, Ph.D., Interim AVP for
Research and Dean of the Graduate School