To earn a certificate you must:

> ➤ Complete and submit the **Certificate Agreement** form for the specific certificate program before beginning your classes.

> ➤ Successfully complete all required and elective courses **within 18 months**.

> ➤ Maintain a **75% grade average or higher** throughout the program. (Additional attendance requirements may apply for onsite classes. Please contact the Program Manager at 229-245-6484 for information.)

> ➤ Submit the **Course Checklist & Certificate Request** form to receive your certificate.

Certificate Programs in this group:

Digital Photography

Creative Writing

Grant Writing

Internet & Social Media

Administrative Assistant I

Administrative Assistant II