Continuing Education

VALDOSTA STATE UNIVERSITY

Division of Public Services
Department of Continuing Education

Registration

To Register:

Complete and PRINT
this form, then send it along with payment to:

ContinuingEducation
Valdosta State University
Valdosta, GA 31698-0435

Registrations also accepted by phone, call (229) 245-6484,
or fax your form to (229) 333-5397 and call with payment information

Telephone registrations will reserve a space in a course for five days. If payment and signed form are not received within five days, the student's place in the class will be relinquished.

Please **Print** or **Type**

Name: _____ SSN (last 4 digits): _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone: Day: _____ Evening: _____

E-mail Address: _____ Please check this box if you **DO NOT** wish to receive announcements/ newsletters via email ☐

Business or Organization: (if registration paid by company) _____

Refund Policy: **For general CE classes** - Full refunds will be given by contacting the Continuing Education office at (229) 245-6484 for cancellations at least 72 hours (3 working days) prior to the beginning of the program. No refunds are given for cancellations later than 72 hours prior to the beginning of class, but registrants may send a substitute if unable to attend. For classes cancelled by Valdosta State University, registrants are given full refunds. **Please note**, some classes may have additional policy requirements which will be listed along with the program information. This applies to (but is not limited to) Summer Camps, Swimming Lessons, AP Summer Institutes, and other professional development programs. Please note refund information associated with each program.

Continue

	Course Name	Start Date	Fee	Course # (Office Use Only)
1				
2				
3				
4				
	Total Fees:		$0.00	

Our offices are located at:

VSU Regional Center for Continuing Education
903 North Patterson Street
Valdosta, GA, 31698.
(Corner of North Patterson St. and Gordon St.)
Phone: (229) 245-6484
Fax: (229) 333-5397

Payment

- ○ Check (Payable to VSU)
- ○ Credit Card (Check one): ☐ MasterCard ☐ VISA ☐ Discover

Please note: If using a credit card, please call (229-245-6484) or come by our office to make payment arrangements and complete your registration.

Clear Form

Print