

GENERAL EDUCATION COUNCIL MEETING
Minutes
September 4, 2013

In attendance: Katie Adams, Michael Black, Byron Brown, Brian Gerber, Sheri Gravett, Jeremy Tost

Discussion centered around the initial feedback reports on class assessments prepared by Dr. Adams and Dr. Tost. These reports thoroughly evaluated departmental assessments using the criteria provided in the new **Core Curriculum Plan Template (CCP)** and **Core Curriculum Report Template (CCR)** and explained in the new **Guidelines for Preparing Core Curriculum Assessments**.

The initial feedback reports highlighted some areas of weakness in the assessments that have been addressed in the updated documents. However, since all these documents are new, GEC members discussed the best way to introduce them to the faculty assessors.

Eventually, the most convenient idea may be to devise narrated PowerPoints for developing each section of the Curriculum Plan Template (sections A-K). In that way, these easy to reference materials will be available. However, as we begin to acquaint departments with the new forms, we may need to conduct a couple of workshops in the fall at the end of September, one for assessors who have already created forms using the old worksheets and one for those who are developing new assessments.

Fall Workshops: Fall 2013 Assessors (planned for late September-early October)

Old Worksheet

BIOL 1107
GEOL 1121K
MCL 1002
RELS 2020
ENGL 1101
ENGL 2112
POLS 1101

No Worksheet

GEOG 1112K
GEOL 1122K
LATN 1002
ANTH 1102
MATH 2261
PSYC 2500
PERS 2100s
PERS 2200s
PERS 2400s
PERS 2500s

Suggested Dates: TBA

At these workshops, we could share the new forms, particularly looking at the common areas of weakness in some of the earlier reports. For those for whom Drs. Adams and Tost have completed feedback forms, we could share a shorter form, beginning with the positive feedback then moving to common problems and then finally to specific recommended areas for improvement.

Spring Workshops: Spring 2014 (planned for November)

Old Worksheet

CHEM 1151K
CHEM 1152K
CHEM 1212/1212L
COMM 1100
COMM 1110
MCL 2002
PERS 2600, 2700
ECON 1500

No Worksheet

ENGR 1010
LATN 2001
PHYS 1111K
PHYS 2211K
PERS 2400s
PERS 2600s (except for 2695)
PERS 2700s (except for 2710, 2730)

Old Worksheet (cont)

ENGL 1102
ENGL 2111
PHIL 2010
PHIL 2020
POLS 1101
PERS 2695
PERS 2710
PERS 2730

SUGGESTED DATES: TBA

DRAFT EMAILS TO FALL GROUPS

OLD WORKSHEET

Colleagues,

I am writing because one or more of the classes in your department is scheduled for a core assessment in Fall 2013. The members of the General Education Council (GEC) have greatly appreciated the hard work to design and implement these assessments, and we continue to work to help assure the process yields results your program can use to facilitate discussion about these classes and the faculty's expectations for what students should know or be able to do by the completion of the class.

Since the last time you submitted assessment results, the GEC has updated both the Core Curriculum Plan (CCP) Template and the Core Curriculum Report Template (CCR) (both available at <http://ww2.valdosta.edu/gec/>). The new CCP (and the accompanying guidelines) should help programs continue both to develop and revise their plans.

The GEC is working on preparing some narrated PowerPoints to highlight the different sections of the new CCP, but they are not complete yet. If you would like the opportunity to go through these new documents with the GEC, we will be offering a workshop on -----.

NEW WORKSHEET

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I am writing because one or more of the classes in your department is scheduled for a core assessment in Fall 2013. The members of the General Education Council (GEC) have greatly appreciated the hard work to design and implement these assessments, and we continue to work to help assure the process yields results your program can use to facilitate discussion about these classes and the faculty's expectations for what students should know or be able to do by the completion of the class.

To help assessors get started, the GEC has developed both a Core Curriculum Plan (CCP) Template and a Core Curriculum Report Template (both available at <http://ww2.valdosta.edu/gec/>). The new CCP (and the accompanying guidelines) should help programs continue both to develop and revise their plans.

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