

Council of Department Heads monthly meeting

January 31, 2017

Present: Edward Walker (Mng/Bus & Chair), Fred Downing (Phil/Rel), Darrell Ross (Soc/Anth/CJ), Robert Harding (POLs), Hollis Barnett (Art), Mark Borzi (Comm), Doug Farwell (Music), James Baxter (Chem), Krishnendu Roy (Comp Sci), Ofelia Nikolova (Mod/Class Lang), Donna Sewell (Eng), Ron Stunda (Acct), Reynaldo Martínez (Adult/Car Ed), Linda Most (Library Sci), Corine Myers-Jennings (Comm Science/Disorders), Sonya Sanderson (Kinesiology), Kate Warner (Psych Counsel), Calvin Walker (Af Amer Studies), Shirley Andrews (Early Childhood & Sp Ed), Barbara Radcliffe (Middle, Secondary Reading),

Absent: Edward Chatelain (Physics), John Dunn (History), Robert Gannon (Biology), Aubrey Fowler, (Intl. Business), Greg Harrell (Math), Leon Pate (Curriculum, Leadership, and Tech), LaGary Carter (Nursing), Bonnie Cohen (Nursing), Karin Roland (Econ/Fin), Chere Peguesse (Student Success), Mizanur Miah (Soc Work).

1. Meeting called to order at 4:03 pm by Edward Walker.
2. Minutes approved unanimously
  - a. Approved with amendments
3. Dr. Gerber was recognized.
  - a. He distributed information about Ira Flatow's lecture.
  - b. Informed DHs that Honey would be contacting us about policies for suspending students for non-academic reasons.
    - i. Ed Walker asked if there is a university policy in place and Sheri Gravett said no.
  - c. Informed that search has begun for Chief Information Officer and named the members of the search committee. Chaired by Anthony Scheffler.
  - d. Informed that a search for Provost will begin concurrently and search firms are being examined.
  - e. An external firm is being hired to take a comprehensive look at IT for the benefit of the new CIO.
  - f. In response to a question from Ed Walker, the Interim Provost announced the possibility of a 2% merit raise but emphasized that nothing has been decided yet.
  - g. Linda Most inquired about the status of electronic graduation application.
4. Dr. Gravett was recognized.
  - a. Dr. Ross asked if a new major proposals that include other majors' courses, that the affected DHs be contacted as a matter of professional courtesy. Dr. Gravett agreed and noted that elements of such a process may be implemented by next fall.
  - b. Dr. Gerber suggested that the most important data for DHs might get critical data sent automatically in order to plan for sections.
  - c. Announced that curriculum changes may be made a little later than in the past but encouraged changes before April.
5. Dr. Ross gave an overview of a draft of the Department Head Professional Activity Report and asked for questions.
  - a. Approved unanimously except for one abstention.
  - b. Linda Most asked whether online majors have students applying for graduation without engaging in advising beforehand. Walker, Ross, and Martínez discussed their programs' procedures.
6. Ed Walker announced that Maggie Viverette, Director of Social Equity, has requested to address the CODH. Even though the request was made in early January, the appearance will not be until February.
7. Meeting adjourned at 4:45.